

**MINUTES**  
**Regular Meeting of the**  
**Northvale Library Board of Trustees**  
**Wednesday, February 11, 2015**  
**6:30 PM**

**CALL THE MEETING TO ORDER –**

Mr. Porschen called the meeting to order at 6:31 PM in the conference room on the 2<sup>nd</sup> floor of the borough hall located at 116 Paris Avenue, Northvale, New Jersey 07647.

**STATEMENT –**

Mr. Porschen read the “Sunshine Statement” into the record, as follows:

*“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”*

**SALUTE TO THE FLAG – SILENT PRAYER –**

Mr. Porschen asked all in attendance to rise and join him in a Salute to the Flag and then called for a moment of Silent Prayer.

**ROLL CALL –**

Mr. Porschen asked for a Roll Call of members as follows:

<b>Name</b>	<b>Present</b>	<b>Absent</b>
Mayor Piehler	X	
Mr. Pinajian	X	
Ms. Staropoli	X	
Mr. Devlin	X	
Mr. DeLisio	X	
Mr. Porschen	X	
Mr. Honey	X	
Ms. Libby (Council Liaison)		X

**GENERAL DISCUSSION –**

Mayor Piehler stated that Ken Shepard will be our interim council liaison for Gloria Libby starting next month.

Mr. Porschen reported that he has written up a policy and procedure packet that he will send to the attorney for approval. Ms. Staropoli will call the attorney so that he can be present for the next four board meetings. Mr. Honey stated that the budget has been established: \$300,710.38. He opened up a bank account at Kearney Federal in Northvale. He stated that the finance department is working on transferring money to the account. He also stated that there is also an existing account from the previous association library and Mr. Robert Alfonso is the only one to sign checks for it. We will consult with the attorney about it.

Mayor Piehler stated that the personnel committee received over 50 resumes for a full time librarian. They interviewed 7 candidates for director. All those interviewed had their MLS.

**APPROVAL OF MINUTES –**

Minutes of the meeting of January 14, 2014.

<b>Name</b>	<b>ACTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Mayor Piehler		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Pinajian		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Staropoli		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Devlin	motion	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. DeLisio		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Porschen		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Honey	second	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**APPOINTMENTS & PERSONNEL CHANGES –**

Approve the appointment of Michael Cerone Esq. as attorney to the Board.

<b>Name</b>	<b>ACTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Mayor Piehler		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Pinajian		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Staropoli	second	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Devlin	motion	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. DeLisio		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Porschen		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Honey		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**CLOSED SESSION – 6:50 PM**

Personnel discussion; action to be taken upon return to open session.

<b>Name</b>	<b>ACTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Mayor Piehler		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Pinajian	second	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Staropoli		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Devlin		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. DeLisio	motion	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Porschen		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Honey		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**RETURN TO OPEN SESSION - 7:13 PM**

<b>Name</b>	<b>ACTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Mayor Piehler		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Pinajian	second	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Staropoli		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Devlin		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. DeLisio	motion	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Mr. Porschen		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Honey		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**CONTINUATION OF APPOINTMENTS & PERSONNEL CHANGES –**

Approve the appointment of Ms. Ellen M. O’Keefe as Director of the Northvale Municipal Public Library.

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mayor Piehler		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Pinajian		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Staropoli		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Devlin	second	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. DeLisio	motion	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Porschen		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Honey		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**GENERAL DISCUSSION CONTINUED –**

**Discussion with Robert White –**

Mr. Porschen needs to draft a letter to BCCLS from the library board asking to be reinstated back into BCCLS at their next executive board meeting which will be held on Wed. February 18<sup>th</sup>. Mr. White explained some of the various fees and the various equipment needed for startup. BCCLS will set up a time to come in and do a walk through and call to set up a FIOS line. There will be no monthly FIOS bill; It is incorporated into our BCCLS fee. Mr. White stated that he is hoping for a soft opening between March 1<sup>st</sup> and April 1<sup>st</sup>.

**HEARING OF THE PUBLIC –**

Mr. Porschen opened the meeting to the public at 7:34 PM

**Ms. Kathy Brunet – 417 Crest Drive -** stated how excited everyone is and she congratulated the board for all the work that they have done in the past month.

**ADJOURNMENT – 7:36 PM**

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mayor Piehler		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Pinajian	second	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Staropoli		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Devlin		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. DeLisio	motion	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Porschen		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Honey		X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**DREW PORSCHEN**  
President

ATTEST:

Tina Staropoli  
Secretary

Approved: \_\_\_\_\_

NOT FOR DISTRIBUTION UNTIL APPROVED BY BOARD