

**Minutes
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday, October 26, 2016
6:30 PM**

CALL THE MEETING TO ORDER –

President Porschen called the meeting to order at 6:30 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT -

President Porschen stated

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG –

President Porschen asked all in attendance to rise and join him in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent
Mr. DeLisio	x	
Mr. Devlin		x
Mr. Honey	x	
Mr. Pinajian School librarian Ms. Nicolich		X x
Ms. Staropoli	x	
Mayor Piehler/ Council woman Toni Macchio	x	x
Mr. Porschen	x	

Also in attendance was Director O’Keefe

APPROVAL OF MINUTES

Resolved to approve the minutes from the September 28, 2016 regular board meeting

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	second	x			
Mr. Devlin				x	
Mr. Honey		x			
Mr. Pinajian Ms. Nicolich				X x	
Ms. Staropoli	motion	x			
Mayor Piehler Ms. Macchio		x		x	
Mr. Porschen		x			

Resolved to approve the minutes from the September 28, 2016 executive session of the regular board meeting

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio		x			
Mr. Devlin				x	
Mr. Honey	second	x			
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	motion	x			
Mayor Piehler		x			
Ms. Macchio				x	
Mr. Porschen		x			

GENERAL DISCUSSION –

Director O’Keefe and Mr. Porschen are still trying to get the purchasing card. They had another phone conference with the company. Mr. Honey needs to review the paperwork.

The Mayor stated that the building inspector and the DPW looked at the two electrical panels in the basement. (The library already replaced one panel that they are using) They said there is no law that states you have to replace them. You only have to replace them if there is new construction being done.

Director’s Report

Our 2017 ½ mil amount for our budget will be \$309,498

- State Aid: we deposited the check for \$2,019 on October 6, the same day we received it. I am proposing we use this money to hire an ESL tutor to conduct weekly classes beginning in January, 2017. At the going rate of \$35-50/hour, we could hire someone to lead a 60-90 minute class for approximately 40 weeks, skipping school vacation weeks and the summer. This would cover a year with the opportunity to assess the program next fall before the next anticipated State Aid check arrives.
- Reminder we still need less than an hour for State Aid Requirement. Short videos available through State Library. Tenaflly is hosting a Trustees Long Range Planning Program, Tuesday, December 6. I am hoping to go, schedule permitting.
- Library Cards: we have 1,270 patrons registered as of October 20, 2016. 17 new cards since the last report.
- Our LED “Open” sign had to be replaced: it was greatly missed by the public!

Friends of the Library Report

October 30th at the Growler and Gill in Nanuet from 2-7 pm The Friends will be hosting a fundraiser event featuring guest bartenders. All tips will go to the Friends of the Library.

A new member wants to run a gaming night fundraiser. There would be a \$5 donation entry fee on November 19th at the Northvale Library.

ROLL CALL VOTES –

Resolved to approve the claims list of invoices totaling \$3738.84 for this past month of October.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	motion	x			
Mr. Devlin				x	
Mr. Honey		x			
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	second	x			
Mayor Piehler		x			
Ms. Macchio				x	
Mr. Porschen		x			

Resolved to approve the reimbursement for Director O’Keefe for \$134.58 for supplies, refreshments, and mileage.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	motion	x			
Mr. Devlin				x	
Mr. Honey	second	x			
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli		x			
Mayor Piehler		x			
Ms. Macchio				x	
Mr. Porschen		x			

Resolved to approve the reimbursement for Emily Pepe for \$50.76 for a youth services program in Monroe.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	second	x			
Mr. Devlin				x	
Mr. Honey		x			
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	motion	x			
Mayor Piehler		x			
Ms. Macchio				x	
Mr. Porschen		x			

Resolved to approve the replenishment of the petty cash for \$75

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	motion	x			
Mr. Devlin				x	
Mr. Honey		x			
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	second	x			
Mayor Piehler		x			
Ms. Macchio				x	
Mr. Porschen		x			

Resolved to approve the use of the state aid check for \$2019 for an ESL tutoring program; to hire a tutor for \$35-\$50/ hour to run 60-90 minute classes for 40 weeks.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	second	x			
Mr. Devlin				x	
Mr. Honey		x			
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	motion	x			
Mayor Piehler		x			
Ms. Macchio				X	
Mr. Porschen		x			

Resolved to approve a “Gaming Night” run by the Friends of the Library for a fundraiser on November 19th (National Gaming Day) at the Northvale Library.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio		x			
Mr. Devlin				x	
Mr. Honey		x			
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	motion	x			
Mayor Piehler		x			
Ms. Macchio				x	
Mr. Porschen	second	x			

Resolved to approve a Good Will gesture of \$2975 to Bilco to replace the two additional out dated electrical panels that serve the preschool, the borough and the library.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	second	x			
Mr. Devlin				x	
Mr. Honey		x			
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	motion	x			
Mayor Piehler		x			
Ms. Macchio				x	
Mr. Porschen		x			

HEARING OF THE PUBLIC –

President Porschen opened the meeting to the public at 7:09 PM

Public Comment

No one addressed the board and President Porschen declared the public comment portion of the meeting closed.

The board, upon the following roll call vote, resolved to go into executive session at 7:09 pm to discuss Director O’Keefe’s evaluation and salary increase.

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio		x			
Mr. Devlin				x	
Mr. Honey		x			
Mr. Pinajian Ms. Nicolich				X x	
Ms. Staropoli	motion	x			
Mayor Piehler Ms. Macchio		x			
Mr. Porschen	second	x			

The board resumed the public meeting at 7:30 pm with the same trustees present. No action was taken by the board in executive session.

Roll Call Vote:

Resolved to approve an increase in salary of Director O’Keefe to \$68,000 and an additional five vacation days retroactive from March 15th 2016.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	second	x			
Mr. Devlin				x	
Mr. Honey		x			
Mr. Pinajian Ms. Nicolich				X x	
Ms. Staropoli	motion	x			
Mayor Piehler Ms. Macchio		x			
Mr. Porschen		x			

ADJOURNMENT –

On motion made by Mr. DeLisio and seconded by Ms. Staropoli, the board, with all present being in favor, **voted to adjourn at 7:32 PM**

Respectfully submitted

Tina Staropoli, Secretary