

**Minutes
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday, February 22, 2017
6:30 PM**

CALL THE MEETING TO ORDER –

President Porschen called the meeting to order at 6:30 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT -

President Porschen stated

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG –

President Porschen asked all in attendance to rise and join him in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent
Ms. Banzaca	x	
Mr. Devlin	x	
Mr. Honey	x	
Mr. Pinajian		X
School librarian Ms. Nicolich		x
Ms. Staropoli	x	
Mayor Piehler/ Council woman Toni Macchio	x	x
Mr. Porschen	x	

Also in attendance was Director O’Keefe

APPROVAL OF MINUTES

Resolved to approve the minutes from the January 25, 2017 regular board meeting

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		x			
Mr. Devlin		x			
Mr. Honey		x			
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	motion	x			
Mayor Piehler		x			
Ms. Macchio				x	
Mr. Porschen	second	x			

GENERAL DISCUSSION –

We have a beautiful new flag.

The board discussed buying a new electronic sign for the front lawn. We agreed to table that for now.

The board would like to thank the Friends of the Library for purchasing two new folding tables, a laminator, and a cricket crafting machine.

Director's Report

Programming for Adults

- ESL Class - 4 sessions; 42 in attendance
- Beginner's Chinese class -3 sessions; 18 in attendance
- Northvale's Reading Book Club - 1 session; 7 in attendance

Programming for Children attended by a total of 122 children and 13 teens

Story Time & Craft

New Year Wishing Wands

Young Readers Club

Who Was Club

Northvale School

Read-A-Thon*

Northvale Pre-K

Story Time & Craft

Snowflake Crafts

DIY Emoji Pillows

Story Time & Craft

Healthy Snacks

Super Smash Tourn

Books & Bites

Northvale Pre-K

**Story Time & Craft
Teen Hangout
Makerspace**

- Library Cards: we have 1,309 patrons registered as of today, February 16, 2017. 9 new cards since the last report.
- Strategic Planning questionnaire:
 - Oak Tree Printing Quote: \$850 for 2,000 11” x 17” folded mailer; like the boro’s tax letter
- State Report - expected completion by March 3 (deadline is March 15).

Friends of the Library Report

Ms. Kathy Brunet – 417 Crest Drive gave her report from the Friends: They had purchased new museum passes (Frick, Yogi Berra, and Storm Kind) They will be holding another wine tasting (members only) fundraiser on March 23 at St. Anthony’s school. March 18th will be another gaming day. It has been hugely successful. In the works are an April fundraiser with Headlines and a May comedy night fundraiser.

Treasurer’s Report

2017 budget

A February 16th check for \$45,011.05 was sent out from the borough from last year. Our official budget for 2017 is \$309,498, a decrease from last year.

ROLL CALL VOTES –

Resolved to approve the claims list for the month of February in the amount of \$3,276.51.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		x			
Mr. Devlin	motion	x			
Mr. Honey		x			
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	second	x			
Mayor Piehler		x			
Ms. Macchio				x	
Mr. Porschen		x			

Resolved to approve the replenishment of the petty cash for \$75

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	second	x			
Mr. Devlin		x			
Mr. Honey		x			
Mr. Pinajian Ms. Nicolich				X x	
Ms. Staropoli	motion	x			
Mayor Piehler Ms. Macchio		x		x	
Mr. Porschen		x			

Resolved to approve the finalized budget for 2017

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		x			
Mr. Devlin	second	x			
Mr. Honey		x			
Mr. Pinajian Ms. Nicolich				X x	
Ms. Staropoli	motion	x			
Mayor Piehler Ms. Macchio		x		x	
Mr. Porschen		x			

Sadly resolved to accept the resignation of Director O’Keefe. Her last day will be on March 24. We are grateful for all of her help in opening up the Northvale Library.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	motion	x			
Mr. Devlin	second	x			
Mr. Honey		x			
Mr. Pinajian Ms. Nicolich				X x	
Ms. Staropoli		x			
Mayor Piehler Ms. Macchio		x		x	
Mr. Porschen		x			

HEARING OF THE PUBLIC –

President Porschen opened the meeting to the public at 7:05 PM

Ms. Kathy Brunet – 417 Crest Drive wished Director O’Keefe the best of luck and thanked her for all of her help. She expressed how close a relationship the Friends had with the director.

With no one else addressing the board and President Porschen declared the public comment portion of the meeting closed at 7:20 pm

ADJOURNMENT

On motion made by President Porschen and seconded by Mr. Devlin, the board, with all present being in favor, **voted to adjourn at 7:21 PM**

Respectfully submitted

Tina Staropoli, Secretary