

Minutes
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday April 22nd, 2026
6:30 PM

CALL THE MEETING TO ORDER –

STATEMENT -

President Staropoli called the meeting to order at 6:31 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT -

President Staropoli read the “Sunshine Statement” into the record as follows:

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG

President Staropoli asked all in attendance to rise and join her in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent	
Ms. Banzaca	X		
Ms. Lucas	X		
Mr. Honey	X		
Mr. Pinajian School librarian Ms. Nicolich	X		
Ms. Staropoli	X		
Mayor McGuire/ Councilwoman Fernandez	X		
Ms. McKeever		X	

Also in attendance: Director Magielnicki

APPROVAL OF MINUTES

Resolved to approve the minutes from the March 23rd regular board meeting.
The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas		X			
Mr. Honey		X			
Mr. Pinajian		X			
Ms. Nicolich					
Ms. Staropoli	Second	X			
Mayor McGuire	Motion	X			
Ms. Fernandez					
Ms. McKeever				X	

GENERAL DISCUSSION –

Director's Report

Administrative:

- 1,980 registered Northvale Library cardholders as of April 1st. 10 new cards were made in the month of March.

Capital Projects:

- I reached out to the HVAC companies that I received quotes for the mini splits and none of them are part of a co-op. All of the quotes are above our threshold and will probably have to go out to bid.
- Waiting to hear back from MC Glass and Windows about when they will come back to complete the job.
- I recommend that we go with Eastern DataComm for our upgraded wifi and phone equipment because they belong to a co-op and other libraries and schools in the area are happy with them. I printed out their agreement and we will need a resolution for the MOESC Co-op.
- I think we should move forward with iconicNet for our ADA complaint website.

March Program Highlights:

Craft Hour: 49

Toddler Time: 15

Story Time: 61

Kid's Snack Class: 13

Music With Taylor: 54

Korean Book Club: 7

Evening Book Club: 2

Painting with Kari: 9

ESL: 20

Teen Dungeons and Dragons: 15

Movie Matinee: 2

Mah Jongg: 13

Trivia Night: 35

WW2 Women Service Pilots: 3

Tech for Seniors: 13
NJ Makers Day: 5
Resin Keychains/Bookmarks: 10

Upcoming Programs/Ideas

Juvenile: Crafts
Juvenile: Toddler Time
Juvenile: Preschool Story Time
Juvenile: Story Time
Juvenile: Tween Craft
Juvenile: Book Club
Juvenile: Dungeons and Dragons
Juvenile: Music with Taylor
Tween: Craft
Family: Family Puzzle Night
Family: Yoga/Earth Day: Fri 4/24
Adult: Korean Book Club
Adult: Evening Book Club
Adult: Canvas Painting with Kari
Adult: ESL class
Adult: Arts & Crafts
Adult: Movie Matinee
Adult: NJ Lore Presentation: Tues 5/12 6PM
Adult: Mahjongg
Adult: Mocktail Class: Thurs 4/23 4:30PM
Adult: Eyewitness (Rev 250) Lecture: Thurs 6/4 4:30PM
Adult: Tech for Seniors

Friends of the Library Report

n/a

Treasurer's Report

In summary, the report indicates the Library is 4% under budget in operating expenses -- Actual Wages & Salaries (incl Pension) are 5% under budget (March and April are estimated).

Bank Balances as of March 31st, 2026 are as follows:

Library Operating Expense account: \$88,759.81

Library Capital Expense account: \$146,627.71

Agenda Review notes:

- * Budget vs Actual report -- wages and salaries are estimated for March and April
- * Capital Expense account thru March 31st earned \$1041.95
(Annual interest rate is 2.79%).
- * Library received 2nd quarter invoice from BCCLS due May 1 for \$6151.70
- * Quarterly Boro contribution will be \$35k
- * Boro Utilities for 2026 are \$18,000 & Indirect Administrative costs are \$16,000 -- Added to the budget under utilities at \$2833/month

ROLL CALL VOTES-

Resolved to approve the regular claims list for April in the amount of \$11,150.24.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Motion	X			
Ms. Lucas		X			
Mr. Honey		X			
Mr. Pinajian Ms. Nicolich		X			
Ms. Staropoli		X			
Mayor McGuire Ms. Fernandez	Second	X			
Ms. McKeever				X	

Resolved to approve the replenishment of petty cash for \$75:

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas	Second	X			
Mr. Honey		X			
Mr. Pinajian Ms. Nicolich		X			
Ms. Staropoli		X			
Mayor McGuire Ms. Fernandez	Motion	X			
Ms. McKeever				X	

Resolved to approve hiring Eastern Data Comm to upgrade the library's wifi and phone equipment. The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas		X			
Mr. Honey		X			
Mr. Pinajian Ms. Nicolich		X			
Ms. Staropoli	Motion	X			
Mayor McGuire Ms. Fernandez	Second	X			
Ms. McKeever				X	

Resolved to approve joining MOESC co-op which will allow the library to use Eastern Data Comm's negotiated rates. The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas		X			
Mr. Honey	Second	X			
Mr. Pinajian Ms. Nicolich		X			
Ms. Staropoli		X			
Mayor McGuire Ms. Fernandez	Motion	X			
Ms. McKeever				X	

HEARING OF THE PUBLIC –

The meeting was opened to the public at 7:25 PM. With no one from the public addressing the meeting the public meeting portion was closed at 7:25.

ADJOURNMENT

On motion made by Tina Staropoli and seconded by Melissa Banzaca, the board, with all present being in favor, **voted to adjourn at 7:25 PM.**

Respectfully submitted
Melissa Banzaca, Secretary