

**Minutes
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday March 26th, 2025
6:30 PM**

CALL THE MEETING TO ORDER –

STATEMENT -

President Staropoli called the meeting to order at 6:30PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT -

President Staropoli read the “Sunshine Statement” into the record as follows:

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG

President Staropoli asked all in attendance to rise and join her in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent	
Ms. Banzaca	X		Arrived at 7:00
Ms. Lucas	X		
Mr. Honey	X		
Mr. Pinajian School librarian Ms. Nicolich		X	
Ms. Staropoli	X		
Mayor McGuire/ Councilwoman Fernandez	X X		
Ms. McKeever	X		

Also in attendance: Director Magielnicki.& Steve Jackson

APPROVAL OF MINUTES

Resolved to approve the minutes from the February 26th, 2025 regular board meeting.

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca				X	
Ms. Lucas		X			
Mr. Honey		X			
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli	Motion	X			
Mayor McGuire Ms. Fernandez		X			
Ms. McKeever	Second	X			

GENERAL DISCUSSION –

Director’s Report

Administrative:

- Library Cards: 1,904 registered Northvale Library cardholders as of March 1st. 9 new cards were made in the month of February.
- The New Jersey State Report has been completed and submitted to the State Library and BCCLS.
- We had an OPRA request come in for our bid tally from our interior renovation in 2020. I sent Fran what we had.

Building:

- I reached out to MC Glass and Windows from Hawthorne about fixing our windows. Mario came out and took a look at our windows and will send us an estimate sometime next week.
- Our attorney, Eric Steinberg, took a look at the draft contract between us and Bergen County about using their wifi, and he had some concerns. I spoke with Brendan and Risa Pastor, the county’s attorney, and they changed the wording on one article but not everything. They said that the contracts have to stay uniform with everyone that uses the service.
- The DPW worked on the gutter in front of the library. It seems to be much better now. There isn’t a constant drip on the book drop and the puddle at the top of the stairs has become drastically smaller. There is still a small drip coming from the roof onto the ramp walkway on the side of the building. That one is okay but it does leave a small ice patch in the winter.

10 Year Celebration

- Saturday, June 21st, we will be celebrating the library’s 10th anniversary and our Summer Reading Kick-off. The children’s entertainment will be at 11AM and the band Frank and Beans will be playing at noon as entertainment for all ages. The Friends are sponsoring the entertainment.

February Program Highlights:

- Craft Hour: 35
- Toddler Time: 43
- Story Time: 34
- Children's Snack Class: 8
- Tween Craft: 2
- Kid's Book Club: 2
- Korean Book Club: 5
- Evening Book Club: 3
- Painting with Kari: 11
- ESL: 16
- Teen Dungeons and Dragons: 19
- Adult Arts and Crafts: 9
- Ms. Nita: 113
- Rise Above the Vapor: 2
- Social Work Intern: 1
- Movie Matinee: 14
- Vision Boards: 7

Upcoming Programs/Ideas

- Juvenile: Crafts
- Juvenile: Toddler Time
- Juvenile: Preschool Story Time
- Juvenile: Story Time
- Juvenile: Tween Craft
- Juvenile: Book Club
- Juvenile: Homework Help
- Juvenile: Dungeons and Dragons
- Family: Family Puzzle Night
- Adult: Korean Book Club
- Adult: Afternoon Book Club
- Adult: Evening Book Club
- Adult: Canvas Painting with Kari
- Adult: ESL class
- Adult: Arts & Crafts
- Adult: Movie Matinee
- Adult: Shoprite Dietitian
- Adult: Yankees Organ Player Presentation
- Adult: Jack the Ripper Presentation-Halloween
- Adult: Needle Felting

Friends of the Library Report

Treasurer's Report

Budget vs Actual report thru 3/26/25 (see note below) -- Report indicates the Library is 6% under budget

In addition attached is a revised Budget for 2025 (see note below)

Bank Balances as of the end of February 2025 are as follows:

Library Operating Expense account: \$45,611.97 (Incl. uncleared checks)

Library Capital Expense account : \$111,476.05

Agenda Review notes:

- * Budget vs Actual report -- wages and salaries are estimated based on Q4 (Oct -Dec) 2024 actual -- Boro CFO Financial report pending publication.
- * 2025 Library Budget has been revised to reflect the NJ State Library 1/3 mill funding allocation of \$431,605 -- to date we have not received a revision to the published allocation
- * Library received the first quarter Boro contribution (\$27,500) this week.

ROLL CALL VOTES-

Resolved to approve the regular claims list for March in the amount of \$4608.30.
The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas		X			
Mr. Honey		X			
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli	Motion	X			
Mayor McGuire Ms. Fernandez				X	
Ms. McKeever	Second	X			

Resolved to approve a salary increase for Michele Albanese of 2.6075% effective 4/6/25.
The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas	Second	X			
Mr. Honey		X			
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli	Motion	X			
Mayor McGuire Ms. Fernandez		X			
Ms. McKeever		X			

HEARING OF THE PUBLIC –

The meeting was opened to the public at 7:15 PM. With no one from the public addressing the meeting the public meeting portion was closed at 7:15.

ADJOURNMENT

On motion made by Tina Staropoli and seconded by Mayor McGuire, the board, with all present being in favor, **voted to adjourn at 7:15 PM.**

Respectfully submitted

Melissa Banzaca, Secretary