

**Minutes
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday, March 23rd, 2022
6:30 PM**

CALL THE MEETING TO ORDER –

STATEMENT -

President Staropoli called the meeting to order at 6:30 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT -

Vice President McKeever read the “Sunshine Statement” into the record as follows:

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG

Vice President McKeever asked all in attendance to rise and join her in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent
Ms. Banzaca	X	
Ms. Lucas		X
Mr. Honey	X	
Mr. Pinajian School librarian Ms. Nicolich		X
Ms. Staropoli	X	
Mayor Marana/ Councilman Tom Argiro	X X	
Ms. McKeever	X	

Also in attendance Mary Grace Zaccaria, and Kathy Brunet.

APPROVAL OF MINUTES

Resolved to approve the minutes from the February 23rd, 2022 regular board meeting.
The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian Ms. Nicolich		X			
Ms. Staropoli	Motion	X			
Mayor Marana Mr. Argiro	Second	X			
Ms. McKeever		X			

GENERAL DISCUSSION –

DIRECTORS REPORT-

Administrative

Library cards: 1,946 patrons registered as of March 21st. 5 new library cards since February's report.

Building

The air conditioner still needs to be installed in the Children's Room.

Strategic Plan

Meeting set for the strategic planning committee to discuss the next stages of the library renovation with architect Roy Sokolowski from ALSA on March 24th at 6:30.

Update on the collaborative event with the Northvale School. Date of Spring Fest is set for May 7. Friends will support the event with a table to sell flowers. Tina Lanciotti will coordinate book giveaways, food pantry and summer camp.

New Youth Services programs added in-house to reach a wider audience. Monday, Tuesday and Wednesday is not "Toddler Time". Read & Play is now on Tuesdays and Thursdays and the preschool comes in on Fridays at 1:30 p.m. Additionally, purchases of STEAM puzzles, legos, table and chairs, sensory table, toddler crawl & play.

Met with the Library Media Specialist, Vicky Nicholich at the elementary school to discuss upcoming events: Spring Fest, summer reading program and school visit.

Friends have purchased library magnets, new museum passes for 2022.

BCCLS

State report for State Aid is completed and submitted to BCCLS.

Attended Member Services meeting on February 16; upcoming April 28.

February Program Highlights

Read and play: 15 in person, Juvenile Crafts: 28 in person.

Music with Miss Nita: 17 in person.

Adult Korean Book Club 5 via Zoom.

Adult Board Game 4 in person.

Canvas Paint with Kari 8 in person.

White Chocolate Pretzel 6 in person.

Upcoming April Programs/ Ideas

Juvenile Read and Play: Every Tuesday, Thursday and Friday.

Juvenile Toddler Time: Every Monday, Tuesday and Wednesday.

Juvenile Crafts April 6 & 8 Butterfly; 13 & 15 Bunny; 20 & 22 Cloud; 27 & 29 Penguin.

Juvenile Music with Miss Nita, April 8 & 22.

Juvenile Learn to Code with Joe Seo, April 4, 11, 18.

Adult Purple Mat Yoga, April 5 & 12.

Adult Korean Book Club, April 5.

Adult Afternoon Book Club, April 25.

Adult Canvas Painting with Kari, April 19.

Adult Advise with your Device Shane Lee April 7, 14, 21, 28.

Friends of the Library Report-

Friends voted yes to support the Library Summer reading program. \$800 for entertainment at kick off.

Upcoming fundraisers include Wine Tasting Thursday May 17th, Growler & Gill December 4th and Holiday Gift Wrapping November 26th partnering with Books and Greetings and second date in Mid December at the library.

Spring Fest will be May 7th and the friends will be participating with a Plant Sale supported by D'Ercole Farms. They will also have a book sale.

More Books for Babies were ordered for the Library.

Library Magnets were ordered and came in at a cost of \$202.21.

Library Museum passes were ordered including 3 year Empire Pass \$195; Storm King Art Center \$125; American Museum of Natural History \$250; Hudson River Museum \$300; Intrepid \$500 as well as Museum of Moving Image which has 28 passes left. Total \$1,370 spent on museum passes and total \$1,571.21 total for all programs in March to support the Library.

Treasurer's Report-

In summary; as of March the Library is operating within the +/- 5 % budget parameter -- no significant variance reported.

The bank account balances as of the end of February are as follows:

Northvale Library Expense account : \$42,520.40

Northvale Library Capital Expense account : \$199,478.52

Note: On March 14th the Library received the 1st quarter contribution (\$27,500) from the borough -- Per the borough CFO the balance of the 2021 contribution (\$62,895.16) will be released at the April Mayor and council meeting.

ROLL CALL VOTES-

Resolved to approve the capital account claims list for March in the amount of \$3,245.60 for the final payment on the ADA project.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas				X	
Mr. Honey	Second	X			
Mr. Pinajian					
Ms. Nicolich		X			
Ms. Staropoli	Motion	X			
Mayor Marana		X			
Mr. Argiro					
Ms. McKeever		X			

Resolved to approve the general account claims list for March in the amount of \$4,990.96.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian					
Ms. Nicolich		X			
Ms. Staropoli	Motion	X			
Mayor Marana	Second	X			
Mr. Argiro					
Ms. McKeever		X			

Resolved to approve increasing the salary for Marcia Pachenco to \$15.00 per hour.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Second	X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian					
Ms. Nicolich		X			
Ms. Staropoli		X			
Mayor Marana		X			
Mr. Argiro					
Ms. McKeever	Motion	X			

HEARING OF THE PUBLIC –

The meeting was opened to the public at 6:59 PM. With no one from the public addressing the meeting the meeting was closed to the public at 6:59 PM.

ADJOURNMENT

On motion made by Tina Staropoli and seconded by Melissa Banzaca, the board, with all present being in favor, **voted to adjourn at 7:00 PM**

Respectfully submitted
Melissa Banzaca, Secretary