

**Minutes  
Regular Meeting of  
The Northvale Library Board of Trustees  
Wednesday April 23<sup>rd</sup>, 2025  
6:30 PM**

**CALL THE MEETING TO ORDER –**

**STATEMENT -**

President Staropoli called the meeting to order at 6:32PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

**STATEMENT -**

President Staropoli read the “Sunshine Statement” into the record as follows:

*“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”*

**SALUTE TO THE FLAG**

President Staropoli asked all in attendance to rise and join her in a Salute to the Flag.

**ROLL CALL –**

<b>Name</b>	<b>Present</b>	<b>Absent</b>	
Ms. Banzaca	X		
Ms. Lucas		X	
Mr. Honey	X		
Mr. Pinajian School librarian Ms. Nicolich	X		
Ms. Staropoli	X		
Mayor McGuire/ Councilwoman Fernandez	X		
Ms. McKeever	X		

Also in attendance: Director Magielnicki & Steve Jackson

## APPROVAL OF MINUTES

Resolved to approve the minutes from the March 26<sup>th</sup>, 2025 regular board meeting.

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian					
Ms. Nicolich		X			
Ms. Staropoli	Second	X			
Mayor McGuire		X			
Ms. Fernandez					
Ms. McKeever	Motion	X			

### GENERAL DISCUSSION –

Director Magielnicki walked the board through discussions she had with the window repair services she met with in the report below.

She also mentioned that when the renovation was done a ceiling fan was removed from the foyer. We will need to find out if the electrical connection is still there and try to install a new ceiling fan.

### Director's Report

#### Administrative:

Library Cards: 1,901 registered Northvale Library cardholders as of April 1st. 6 new cards were made in the month of February.

#### Building:

MC Glass and Windows from Hawthorne sent us an estimate to replace the balances in our windows and to replace one window. The quote they gave us is \$5,688.44.

Dedicated Glass Works came to the library to look at our windows and should send us an invoice soon.

DPW fixed our bathroom door. The door wasn't closing properly and we couldn't lock the door. There was a part that was sticking out too much and they repaired it.

Northeast Fire came to look at our fire extinguishers. They took one back with them because it needs a 6 year service check. We should have it back by Monday.

#### Training:

Library staff took a Bloodborne Pathogens training online with the borough's link. We deal with minor cuts/scrapes, and sometimes bathroom cleanup that I felt was an important training for the staff.

## **March Program Highlights:**

Craft Hour: 45  
Toddler Time: 56  
Story Time: 40  
Tween Craft: 1  
Kid's Book Club: 2  
Korean Book Club: 6  
Evening Book Club: 3  
Painting with Kari: 12  
ESL: 16  
Teen Dungeons and Dragons: 24  
Ms. Nita: 125  
Social Work Intern: 1  
Family Movie: 2  
Movie Matinee: 4  
Friends Trivia Night: 31  
Job Assistance: 0  
NJ Makers Day: 18  
Yankee Organist: 5

## **Upcoming Programs/Ideas**

Juvenile: Crafts  
Juvenile: Toddler Time  
Juvenile: Preschool Story Time  
Juvenile: Story Time  
Juvenile: Tween Craft  
Juvenile: Book Club  
Juvenile: Homework Help  
Juvenile: Dungeons and Dragons  
Family: Family Puzzle Night  
Family: 10 Year Celebration  
Adult: Korean Book Club  
Adult: Afternoon Book Club  
Adult: Evening Book Club  
Adult: Canvas Painting with Kari  
Adult: ESL class  
Adult: Arts & Crafts  
Adult: Movie Matinee  
Adult: Shoprite Dietitian  
Adult: Jack the Ripper Presentation-Halloween  
Adult: Needle Felting  
Adult: Mother's Day Flower Pot/Calligraphy

## **Friends of the Library Report**

The friends will be providing the snacks for the summer kick off and 10 year open house. They are going to contact Shoprite to see if they will assist with donations.

## Treasurer's Report

In summary, the report indicates the Library is 3% under budget through the first four months of 2025.

Bank Balances as of the end of March 2025 are as follows:

Library Operating Expense account: \$ 72,909.75

Library Capital Expense account : \$111,476.05

Agenda Review notes:

\* Budget vs Actual report -- wages and salaries are actual through March and estimated for April.

\* Review for approval the Quote from MC Glass & Window to replace the balances in 11 windows (\$5,688.44) -- there are sufficient funds in the Capital expense account to cover the cost -- the Cost seems very reasonable given the extent of the repairs and the urgent need to ensure the safe operation of the windows.

\* For Review --Kearney Bank has offered a Business tiered Money Market account (with unlimited check writing) at 3% APY with a Min balance of \$50k (interest rates subject to change after account is opened)

## ROLL CALL VOTES-

Resolved to approve the regular claims list for April in the amount of \$10,391.33.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Second	X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian					
Ms. Nicolich		X			
Ms. Staropoli	Motion	X			
Mayor McGuire		X			
Ms. Fernandez					
Ms. McKeever		X			

Resolved to approve a salary increase for Michele Albanese of 2.6075% effective 4/6/25.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Second	X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian					
Ms. Nicolich		X			
Ms. Staropoli	Motion	X			
Mayor McGuire		X			
Ms. Fernandez					
Ms. McKeever		X			

Resolved to approve window repair quote from MC Glass for up to \$6,500.  
The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas				X	
Mr. Honey	Second	X			
Mr. Pinajian					
Ms. Nicolich		X			
Ms. Staropoli		X			
Mayor McGuire	Motion	X			
Ms. Fernandez					
Ms. McKeever		X			

Resolved to approve moving the capital account balance of \$111,476.05 to Kearney Bank in a money market account.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian					
Ms. Nicolich	Second	X			
Ms. Staropoli		X			
Mayor McGuire		X			
Ms. Fernandez					
Ms. McKeever	Motion	X			

Resolved to approve a salary increase for Megha Ghandi of 2.6075% effective May 14<sup>th</sup>.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Motion	X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian					
Ms. Nicolich		X			
Ms. Staropoli	Second	X			
Mayor McGuire		X			
Ms. Fernandez					
Ms. McKeever		X			

**HEARING OF THE PUBLIC –**

The meeting was opened to the public at 7:05 PM. With no one from the public addressing the meeting the public meeting portion was closed at 7:05.

**ADJOURNMENT**

On motion made by Tina Staropoli and seconded by Mayor McGuire, the board, with all present being in favor, **voted to adjourn at 7:06 PM.**

Respectfully submitted  
Melissa Banzaca, Secretary