

MINUTES
Regular Meeting of
the Northvale Library Board of Trustees
Wednesday, June 24, 2015
6:30 PM

CALL THE MEETING TO ORDER –

President Porschen called the meeting to order at 6:47 PM in the conference room on the 2nd floor of the borough hall located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT –

President Porschen stated

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG – MOMENT OF SILENCE –

President Porschen asked all in attendance to rise and join him in a Salute to the Flag and then called for a moment of Silent Prayer.

ROLL CALL –

Name	Present	Absent
Mr. DeLisio		X
Mr. Devlin		X
Mr. Honey	X	
Mr. Pinajian	X	
Ms. Staropoli	X	
Mayor Piehler		X
Mr. Porschen	X	

Also in attendance were Library Director Ellen O’Keefe, and Library Counsel Michael A. Cerone.

ROLL CALL VOTE –

Minutes of the regular meeting of May 27, 2015 were approved on roll call vote as follows.

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				X	
Mr. Devlin				X	
Mr. Honey	second	X			
Mr. Pinajian		X			
Ms. Staropoli		X			
Mayor Piehler				X	
Mr. Porschen	motion	X			

GENERAL DISCUSSION –

Bergen County Board of Chosen Freeholders presented the Director O’Keefe a certificate of commendation honoring the Northvale Public Library for its opening.

Thanks to the Friends of the Library we had a very successful booksale.

Director’s Report and Update

Director O’Keefe reported that 487 library cards have been registered and we checked out 1,520 items.

• Go Live: 6/2/15

Enthusiastic opening. 141 cards registered on the first day. NJLA Executive Director Pat Tumulty presented NJLA Library Champion Award to Residents for a Northvale Municipal Library. Library Board representatives, NJLA and BCCLS representatives also in attendance.

• Grand Reopening 6/13/15

Another festive day. Bergen County Board of Freeholders Commendation presented by me at ribbon cutting. Mayor, Councilman Roy Sokoloski, two BCCLS library directors and Board members attended. Refreshments donated by ShopRite. Jenna Amos, Northvale ShopRite dietitian and a resident of Northvale, was here with community handouts. Jenna will be conducting free programs at the library this summer for children and adults.

Director O’Keefe also drafted a personnel manual which was sent to the personnel committee for review and she will send it to library counsel for feedback.

We discussed if there is a need to organize a list of approved volunteers to use at the library and if they need to be fingerprinted.

Director O’Keefe stated that the copy of her NJ Professional Librarian State certification is under the name of Ellen M. Smith

ROLL CALL VOTES –

Resolved to approve the claims list of invoices totaling \$18,548,01 for this past month

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				X	
Mr. Devlin				X	
Mr. Honey		X			
Mr. Pinajian	motion	X			
Ms. Staropoli		X			
Mayor Piehler				X	
Mr. Porschen	second	X			

Resolved to approve the reimbursement for various supplies for \$238.69 to Director O’Keefe

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				X	
Mr. Devlin				X	
Mr. Honey		X			
Mr. Pinajian	second	X			
Ms. Staropoli	motion	X			
Mayor Piehler				X	
Mr. Porschen		X			

Resolved to approve the reimbursement for various supplies for \$42.50 to Marissa Hall

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				X	
Mr. Devlin				X	
Mr. Honey		X			
Mr. Pinajian		X			
Ms. Staropoli	motion	X			
Mayor Piehler				X	
Mr. Porschen	second	X			

Resolved to adopt the Northvale Public Library Logo #2 proposed by Debbie Pirsos

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				X	
Mr. Devlin				X	
Mr. Honey		X			
Mr. Pinajian		X			
Ms. Staropoli	motion	X			
Mayor Piehler				X	
Mr. Porschen	second	X			

Resolved to adopt the Northvale Public Notice Bulletin Board Policy

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				X	
Mr. Devlin				X	
Mr. Honey		X			
Mr. Pinajian	second	X			
Ms. Staropoli	motion	X			
Mayor Piehler				X	
Mr. Porschen		X			

Resolved to approve the employee mileage reimbursement of \$91.37 to Michele Albanese

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				X	
Mr. Devlin				X	
Mr. Honey		X			
Mr. Pinajian		X			
Ms. Staropoli	second	X			
Mayor Piehler				X	
Mr. Porschen	motion	X			

Resolved to revise the Patron Code of Conduct as recommended by library counsel, Mike Cerone.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				X	
Mr. Devlin				X	
Mr. Honey		X			
Mr. Pinajian		X			
Ms. Staropoli	motion	X			
Mayor Piehler				X	
Mr. Porschen	second	X			

Resolved to lift the embargo for full reciprocity within BCCLS; subject to director's discretion.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				X	
Mr. Devlin				X	
Mr. Honey		X			
Mr. Pinajian	second	X			
Ms. Staropoli	motion	X			
Mayor Piehler				X	
Mr. Porschen		X			

HEARING OF THE PUBLIC –

President Porchen opened the meeting to the public at 7:35 PM

Public Comment

No one addressed the board and President Proschen declared the public comment portion of the meeting closed.–

ADJOURNMENT

On motion made by Mr. Honey and seconded by Ms. Staropoli, the board, with all present being in favor, **voted to adjourn at 7:36 PM**

Respectfully submitted

Tina Staropoli, Secretary