

**Minutes
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday, June 22, 2016
6:30 PM**

CALL THE MEETING TO ORDER –

President Porschen called the meeting to order at 6:30 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT -

President Porschen stated

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG –

President Porschen asked all in attendance to rise and join him in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent
Mr. DeLisio		x
Mr. Devlin	x	
Mr. Honey	x	
Mr. Pinajian	x	
Ms. Staropoli	x	
Mayor Piehler/ Council woman Toni Macchio	x	x
Mr. Porschen	x	

Also in attendance was Director O’Keefe

APPROVAL OF MINUTES

Resolved to approve the minutes from the May 25, 2016 regular board meeting

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				x	
Mr. Devlin		x			
Mr. Honey		x			
Mr. Pinajian		x			
Ms. Staropoli	motion	x			
Ms. Macchio		x			
Mr. Porschen	second	x			

GENERAL DISCUSSION –

Director's Report

Summer Reading

1. Kickoff Party Thursday, June 23, 11 am; games, raffles, magician at 12:30 pm
2. Beanstackonline reading log program. Emily worked very hard to put our site up.
3. New adult summer reading club

Three Board members viewed three webinars on June 16. Tina reports 15 additional minutes are required to fulfill the annual training requirement.

Library Cards: we now have 1,172 patrons registered as of Thursday, June 16, 2016. Up 36 cards since last month's report.

Facility

1. Circulation Desk: minor repairs made; now complete
2. Ceiling Fans on order
3. Air Conditioner: logistics pending for installation
4. Flip Tables: on order; scheduled for delivery in late July
5. New Chairs recommending purchase of wooden chairs

Treasurer's Report

The treasure reported that we will definitely have a balance at the end of the year.

ROLL CALL VOTES

Resolved to approve the claims list for the month of June in the amount of \$8095.64. (This includes the window treatments)

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				x	
Mr. Devlin	second	x			
Mr. Honey		x			
Mr. Pinajian		x			
Ms. Staropoli		x			
Ms. Macchio		x			
Mr. Porschen	motion	x			

Resolved to approve the reimbursement for Director O'Keefe for mileage and supplies in the amount of \$44.44

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				x	
Mr. Devlin	second	x			
Mr. Honey		x			
Mr. Pinajian		x			
Ms. Staropoli	motion	x			
Ms. Macchio		x			
Mr. Porschen		x			

Resolved to approve the reimbursement for Emily Pepe for refreshments and supplies in the amount of \$29.95

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				x	
Mr. Devlin	motion	x			
Mr. Honey		x			
Mr. Pinajian		x			
Ms. Staropoli		x			
Ms. Macchio		x			
Mr. Porschen	second	x			

Resolved to approve the replenishment of the petty cash for \$100

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				x	
Mr. Devlin		x			
Mr. Honey		x			
Mr. Pinajian		x			
Ms. Staropoli	motion	x			
Ms. Macchio		x			
Mr. Porschen	second	x			

Resolved to approve the purchase of 13 wooden chairs from Library Interiors for \$2239.38.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				x	
Mr. Devlin	motion	x			
Mr. Honey		x			
Mr. Pinajian		x			
Ms. Staropoli	second	x			
Ms. Macchio		x			
Mr. Porschen		x			

HEARING OF THE PUBLIC –

President Porschen opened the meeting to the public at 7:02 PM

Public Comment

No one addressed the board and President Porschen declared the public comment portion of the meeting closed.

ADJOURNMENT –

On motion made by Mr. Devlin and seconded by President Porschen, the board, with all present being in favor, **voted to adjourn at 7:04 PM**

Respectfully submitted

Tina Staropoli, Secretary