

**Minutes  
Regular Meeting of  
The Northvale Library Board of Trustees  
Wednesday, September 22<sup>nd</sup>, 2021  
6:30 PM**

**CALL THE MEETING TO ORDER –**

**STATEMENT -**

President Staropoli called the meeting to order at 6:33 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

**STATEMENT -**

President Staropoli read the “Sunshine Statement” into the record as follows:

*“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”*

**SALUTE TO THE FLAG**

President Staropoli asked all in attendance to rise and join her in a Salute to the Flag.

**ROLL CALL –**

<b>Name</b>	<b>Present</b>	<b>Absent</b>	
Ms. Banzaca	X		Via zoom
Ms. Lucas		X	In person
Mr. Honey	X		
Mr. Pinajian School librarian Ms. Nicolich		X X	
Ms. Staropoli	X		In person
Mayor Marana/ Councilman Tom Argiro	X X		In person In person
Ms. McKeever	X		In person

Also in attendance May Kwon & Michele Albanese

## APPROVAL OF MINUTES

Resolved to approve the minutes from the August 25<sup>th</sup>, 2021 regular board meeting.

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli	Motion	X			
Mayor Marana Mr. Argiro	Second	X			
Ms. McKeever		X			

## GENERAL DISCUSSION –

### DIRECTORS REPORT-

#### Program highlights

- August Crafts: 242 kits (JV crafts 227, Adult crafts 15)
- August Story Time: 18 in-person, 513 total views on Facebook and Instagram
- August Music with Miss Nita: 35 in-person
- August Canvas Painting for Adults in-person with Kari: 12 adults in-person
- The Fall concert with Dr David Podles was well received. 14 adults in-person
- Summer Reading

Total Registration: 87, Total Raffle Tickets: 1122

Prize Winners:

Adult: Christine Fabiano, Sara Piersons, and Minhee Park

Pre-K: Rushil Shah

Kids: Alyssa Anil, Jiyen Mistry, Maxwell Fabiano, and Ardit Hyra

Teen: Eubie Jung, Howard Lee, and Arbra Hyra

We also had 15 people at the Unique Creatures summer reading launch and 35 people at magician Steve Woyce's summer reading finale.

#### Upcoming Programs/Ideas

- Decorate and paint birdhouse Oct 7th.
- Pumpkin Clay Kits for October
- ESL Conversation class for Adults may resume in October. Our instructor Antonio Brugnoli will let us know.

#### Administrative

- Library Cards: 1,884 patrons registered as of September 16, 2021. 23 new library cards since August's report.
- Fine Free to December 31, 2021 was approved by the Library Board at August's meeting
- Approve proposed 2022 holiday schedule

#### Strategic Plan

- The Community Survey has been posted and released, responses are being received via online form and paper. To date there are 60 responses.
- ADA project - AIA report has been finalized. The vendor signed and returned to the Library.

**Friends of the Library Report-**

N/A

**Treasurer's Report-**The Library is 17% under budget thru September 22<sup>nd</sup>.

Regular account balance: \$74,139.

Capital account balance: \$151,004.

**ROLL CALL VOTES-**

Resolved to approve the regular account claims list for September in the amount of \$3,639.02:

The resolution was adopted on a roll call vote as follows:

<b>Name</b>	<b>ACTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Ms. Banzaca		X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli	Second	X			
Mayor Marana Mr. Argiro	Motion	X			
Ms. McKeever		X			

Resolved to approve the 2022 Library Holiday Schedule:

The resolution was adopted on a roll call vote as follows:

<b>Name</b>	<b>ACTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Ms. Banzaca	Second	X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli	Motion	X			
Mayor Marana Mr. Argiro		X			
Ms. McKeever		X			

Resolved to approve hiring Nayda Rondon as an adult programming coordinator for between 13-20 hours each week at \$18.00 with a 9/28 start date:

The resolution was adopted on a roll call vote as follows:

<b>Name</b>	<b>ACTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Ms. Banzaca		X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli	motion	X			
Mayor Marana Mr. Argiro		X			
Ms. McKeever	Second	X			

**HEARING OF THE PUBLIC –**

The meeting was opened to the public at 7:00PM. With no one from the public the meeting was closed to the public at 7:33.

**ADJOURNMENT**

On motion made by Tina Staropoli and seconded by Mayor Marana, the board, with all present being in favor, **voted to adjourn at 7:01 PM**

Respectfully submitted  
Melissa Banzaca, Secretary