

**Minutes
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday, May 22, 2019
6:30 PM**

CALL THE MEETING TO ORDER –

STATEMENT -

Secretary Banzaca called the meeting to order at 6:31 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT -

Secretary Banzaca read the “Sunshine Statement” into the record as follows:

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG

Secretary Banzaca asked all in attendance to rise and join her in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent
Ms. Banzaca	X	
Mr. Kim	X	
Mr. Honey	X	
Mr. Pinajian School librarian Ms. Nicolich	X	X
Ms. Staropoli		X
Mayor Marana/ Councilman Tom Argiro	X	
Mr. Porschen		X

Also in attendance was Director Kelemen

APPROVAL OF MINUTES

Resolved to approve the minutes from the March 27th & April 24th 2019 regular board meetings.

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Motion	X			
Mr. Kim	Second	X			
Mr. Honey		X			
Mr. Pinajian		X			
Ms. Nicolich				X	
Ms. Staropoli				X	
Mayor Marana		X			
Mr. Argiro				x	
Mr. Porschen				x	

Resolved to approve the executive minutes from the March 27, 2019 meeting.

The minutes were adopted on a roll call vote as follows

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Mr. Kim	second	X			
Mr. Honey		X			
Mr. Pinajian		X			
Ms. Nicolich				X	
Ms. Staropoli				X	
Mayor Marana	Motion	X			
Mr. Argiro				x	
Mr. Porschen				X	

GENERAL DISCUSSION –

Director Kelemen reviewed the initial blueprint plans from architect Roy Sokoloski. The plan provided an updated building layout which would allow the Library to maximize the existing floorspace for all patrons and programs.

The board liked the suggested updates and was on board with having Roy finish planning for Phase 1.

Director's Report

52 programs offered to community- The kids are getting a lot of use out of the 3D printers and are making connections between what they learn in school and the library programs.

725 people attended library programs in April 2019

Program/Event	Date	Children	Teens	Children/ Teens	Adults	Total	Department (Juv, YA, Adult)
Northvale Preschool Story Time	4/1/2019	15	0	15	2	17	Juv
Chess Club	4/1/2019	3	0	3	2	5	Juv

Story Time	4/2/2019	2	0	2	2	4	Juv
Learn Basic Korean	4/2/2019	0	0	0	3	3	Adult
ESL Conversation Class	4/3/2019	0	0	0	5	5	Adult
3D Printing Class	4/4/2019	0	8	8	1	9	YA
Read to A Dog	4/4/2019	1	0	1	1	2	Juv
Music Together	4/5/2019	4	0	4	4	8	Juv
Gaming Tournament	4/5/2019	3	14	17	3	20	YA
Great Library Egg Hunt	4/6/2019	85	13	98	60	158	Juv
Northvale Preschool	4/8/2019	15	0	15	1	16	Juv
Story Time							
Chess Club	4/8/2019	8	3	11	5	16	Juv
Library Card: Uncovered	4/8/2019	0	0	0	0	3	Adult
Story Time	4/9/2019	2	0	2	2	4	Juv
Learn Basic Korean	4/9/2019	0	0	0	2	2	Adult
DIY: Library Card Pouch	4/9/2019	5	3	8	4	12	Juv
Magical Melodies	4/10/2019	5	0	5	5	10	Juv
Carol King Tribute	4/10/2019	0	0	0	70	70	Adult
Concert							
ESL Conversation Class	4/10/2019	0	0	0	5	5	Adult
DIY: Washer Jewlery	4/11/2019	0	0	0	9	9	Adult
DIY: Bullet Journaling	4/11/2019	0	7	7	0	7	YA
3D Printing Class	4/11/2019	0	8	8	1	9	YA
Magical Melodies	4/12/2019	12	0	12	12	24	Juv
DIY: Canvas Library	4/12/2019	7	5	12	3	15	Juv
Bags							
D.E.A.R. with Friends	4/12/2019	0	0	0	2	2	Adult, Juv, YA
Artistically Abled	4/13/2019	6	0	6	6	12	Juv
Mosaic Decorated Egg	4/15/2019	4	0	4	2	6	Juv
Craft							
Chess Club	4/15/2019	2	0	2	1	3	Juv
Wild & Crafty Rabbit	4/16/2019	18	0	18	13	31	Juv
Tales							
Adult Book Discussion	4/16/2019	0	0	0	3	3	Adult
Magical Melodies	4/17/2019	16	0	16	14	30	Juv
Hatched Chick Craft	4/17/2019	5	0	5	3	8	Juv
3D Printing Class	4/18/2019	0	8	8	1	9	YA
Read to A Dog	4/18/2019	1	0	1	1	2	Juv
Northvale Preschool	4/22/2019	15	0	15	2	17	Juv
Story Time							
Earth Day Craft	4/22/2019	5	0	5	3	8	Juv
Chess Club	4/22/2019	5	3	8	2	10	Juv
Story Time	4/23/2019	2	0	2	2	4	Juv
Learn Basic Korean	4/23/2019	0	0	0	3	3	Adult
Carrots in the Garden	4/23/2019	3	0	3	3	6	Juv
Craft							
Early Days of TV talk	4/23/2019	0	0	0	3	3	Adult
ESL Conversation Class	4/24/2019	0	0	0	4	4	Adult
In-beTWEEN Book Club	4/24/2019	0	3	3	0	3	YA
Newspaper Earth Craft	4/25/2019	5	0	5	3	8	Juv
Canvas Painting	4/25/2019	0	0	0	11	11	Adult
3D Printing Class	4/25/2019	0	7	7	2	9	YA
Magical Melodies	4/26/2019	30	0	30	20	50	Juv
Gaming Tournament	4/26/2019	4	6	10	5	15	YA
Armchair Art Tours: Art	4/27/2019	0	0	0	10	10	Adult
History							

Northvale Preschool Story Time	4/29/2019	12	0	12	2	14	Juv
Chess Club	4/29/2019	5	0	5	3	8	Juv
Learn Basic Korean	4/30/2019	0	0	0	3	3	Adult
April 2019	Totals:	305	88		329	725	

Upcoming Programs

This year's Summer Reading Club (SRC) theme is "A Universe of Stories." Registration begins on Monday, June 17. SRC is generously sponsored by Friends of the Northvale Library.

SRC kickoff is Saturday, June 22 with Outragehiss Pets! on the library's front lawn. Summer programs include a visit from Sciencetellers, Out of This World Magic Show with Steve Woyce, magic workshop with Joe Fischer, Housel Fun & Fitness, "Sky's the Limit", 50th Anniversary of Moon Landing with space historian Joe Lennox and much more!

Administrative

- Library Cards: 1,679 patrons registered as of May 16, 2019. 51 new registrations since the April report. 37 of the 51 new library cards were issued to Northvale Public School kindergarteners as coordinated by the Youth Services Librarian and the Northvale Public School for the Kindergarten class walking trip to the library.

Building

- Thank you DPW for replacing the library's public water fountain filter.

BCCLS

- Signed the lease on the new delivery depot located in Fair Lawn.
- First delivery driver is starting next week. Additional drivers are awaiting background checks and DMV clearances.
- Delivery bins expected within the next two weeks.
- Awaiting an ETA on the BCCLS delivery vans.

Personnel

- Annual performance evaluations of library assistants, Jill Brave and Megha Gandhi.

Strategic Plan

- The Northvale Library's Strategic Planning Committee met in early May. Architect Roy Sokoloski presented preliminary design ideas to the committee for improving the library's current space.

Community

- Northvale School: Kindergarten class visit to the library was a success.
- Camp Northvale: Emily coordinated with camp director to present library STEM programs on Tuesday mornings at camp.
- Memorial Day Parade: Friends of the Library and Northvale Library will march together in the borough's annual Memorial Day parade. Thank you Kathy Brunet, President of the Friends of Northvale Library.

- Senior Center: Library Director and Senior Center Director scheduled and organized another co-sponsored afternoon concert for adults to take place at the Senior Center on Wednesday, June 12 at 1pm, featuring an acclaimed jazz musician, Abe Ovadia.

Upcoming Meetings, Trainings, and Workshops

- Emily: June 14 BCCLS Youth Services Committee meeting at Closter Library
- Jennifer: June 27, BCCLS System Council meeting at Hasbrouck Heights Library

Friends of the Library Report

Ms. Kathy Brunet – 417 Crest Drive gave her report from the Friends: Kathy shared that the friends are excited to contribute something to the library renovation project like a t.v. or piece of furniture. As we get further along in the project we can let them know what item would be needed.

The friends have a few fundraisers planned such as a summer sip wine tasting, hard cider tasting and the Growler and Gill on December 8th.

Treasurer’s Report

We are slightly under % to total spent at 24% with \$219,000 in the bank account.

ROLL CALL VOTES –

Resolved to approve the claims list for the month of April in the amount of \$4,860.85.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Motion	X			
Mr. Kim		X			
Mr. Honey		X			
Mr. Pinajian		X			
Ms. Nicolich				X	
Ms. Staropoli				X	
Mayor Marana	Second	X			
Mr. Argiro				x	
Mr. Porschen				X	

Resolved to approve to go into executive session to discuss 2 employee reviews.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Mr. Kim		X			

Mr. Honey		X			
Mr. Pinajian Ms. Nicolich		X		X	
Ms. Staropoli	Second			X	
Mayor Marana Mr. Argiro	motion	X		x	
Mr. Porschen				X	

Board came back into public session at 7:16 p.m. No action was taken.

Resolved to approve the salary increase for Jill Brave and Megha Gandhi to \$14.50 an hour.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Motion	X			
Mr. Kim		X			
Mr. Honey		X			
Mr. Pinajian Ms. Nicolich	Second	X		X	
Ms. Staropoli				X	
Mayor Marana Mr. Argiro		X		x	
Mr. Porschen				X	

HEARING OF THE PUBLIC –

The meeting was opened to the public at 7:25 pm. With no one in the audience the meeting was closed to the public at 7.25.

ADJOURNMENT

On motion made by Mayor Marana and seconded by James Honey, the board, with all present being in favor, **voted to adjourn at 7:26PM**

Respectfully submitted

Melissa Banzaca, Secretary