

**Minutes  
Regular Meeting of  
The Northvale Library Board of Trustees  
Wednesday July 23<sup>rd</sup>, 2025  
6:30 PM**

**CALL THE MEETING TO ORDER –**

**STATEMENT -**

Vice President McKeever called the meeting to order at 6:56 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

**STATEMENT -**

Vice President McKeever read the “Sunshine Statement” into the record as follows:

*“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”*

**SALUTE TO THE FLAG**

Vice President McKeever asked all in attendance to rise and join her in a Salute to the Flag.

**ROLL CALL –**

| <b>Name</b>                                   | <b>Present</b> | <b>Absent</b> |  |
|-----------------------------------------------|----------------|---------------|--|
| Ms. Banzaca                                   | X              |               |  |
| Ms. Lucas                                     | X              |               |  |
| Mr. Honey                                     | X              |               |  |
| Mr. Pinajian<br>School librarian Ms. Nicolich |                | X             |  |
| Ms. Staropoli                                 |                | X             |  |
| Mayor McGuire/<br>Councilwoman Fernandez      |                | X             |  |
| Ms. McKeever                                  | X              |               |  |

Also in attendance: Director Magielnicki

## APPROVAL OF MINUTES

Resolved to approve the minutes from the June 25<sup>th</sup>, 2025 regular board meeting.  
The minutes were adopted on a roll call vote as follows:

| Name                           | ACTION | YES | NO | ABSENT | ABSTAIN |
|--------------------------------|--------|-----|----|--------|---------|
| Ms. Banzaca                    | Second | X   |    |        |         |
| Ms. Lucas                      |        | X   |    |        |         |
| Mr. Honey                      |        | X   |    |        |         |
| Mr. Pinajian<br>Ms. Nicolich   |        |     |    | X      |         |
| Ms. Staropoli                  |        |     |    | X      |         |
| Mayor McGuire<br>Ms. Fernandez |        |     |    | X      |         |
| Ms. McKeever                   | Motion | X   |    |        |         |

## GENERAL DISCUSSION – Director's Report

### Administrative:

- 1,928 registered Northvale Library cardholders as of July 1st. 16 new cards were made in the month of June.

### Building:

- MC Glass and Windows from Hawthorne stopped in on Tuesday, July 8th to take out one of the balances from a window in order to place an order for the parts. Mario said that they should hopefully come in in about two weeks.
- P.T. Electric - need to follow up with Dan about the ceiling fans.

### Social Work Intern:

- Our Social Work Intern's last day is Thursday, July 17th. She did a wonderful job helping our community. Since the program was well received, I spoke with FDU to continue our partnership. I have also reached out to Ramapo College and Adelphi to see if we can have the same partnership.

### Complaint Update:

- The Zhang Complaint has been Dismissed Without Prejudice.

### Summer Reading:

- Summer Reading is turning out to be a big success. We already have 85 youth registered and 48 adults! People have been making comments that they love the prizes.

**June Program Highlights:**

- Craft Hour: 30
- Toddler Time: 64
- Story Time: 11
- Korean Book Club: 6
- Evening Book Club: 2
- Painting with Kari: 11
- ESL: 22
- Teen Dungeons and Dragons: 16
- Ms. Nita: 119
- Social Work Intern: 14
- Movie Matinee: 1
- Kids Snack Class: 9
- Adult/Teen Arts & Crafts: 8
- Mother's Group: 1
- 10 Year/Summer Reading Kick-off: 120

**Upcoming Programs/Ideas**

- Juvenile: Crafts
- Juvenile: Toddler Time
- Juvenile: Preschool Story Time
- Juvenile: Story Time
- Juvenile: Tween Craft
- Juvenile: Book Club
- Juvenile: Homework Help
- Juvenile: Dungeons and Dragons
- Family: Family Puzzle Night
- Adult: Korean Book Club
- Adult: Evening Book Club
- Adult: Canvas Painting with Kari
- Adult: ESL class
- Adult: Arts & Crafts
- Adult: Movie Matinee
- Adult: Shoprite Dietitian
- Adult: Jack the Ripper Presentation-Halloween
- Adult: Crocheting

**Friends of the Library Report**

N/A

**Treasurer's Report**

In summary, the report indicates the Library is 8% under budget through the first seven months of 2025 (same as prior month)

Bank Balances as of the end of June 2025 are as follows:

Library Operating Expense account: \$ 83,405.94 (incl. uncleared checks)

Library Capital Expense account : \$111,476.05

Agenda Review notes:

\* Budget vs Actual report -- wages and salaries are actual through end of June estimated for July

- \* Review -- budget vs actual for Books Media Programs (increased 5%)
- \* Review status of windows (MC Glass & Window ) & Ceiling fans (PT Electric)
- \* Business tiered Money Market account transferred in July ref offer (with unlimited check writing) at 3% APY with a Min balance of \$50k (interest rates subject to change after account is opened) --
- \* Note: Kearny Bank Northvale Branch will be closing in October -- Accounts will be serviced at the Old Tappan Branch

### **ROLL CALL VOTES-**

Resolved to approve the regular claims list for July in the amount of \$10,171.18.

The resolution was adopted on a roll call vote as follows:

| <b>Name</b>                    | <b>ACTION</b> | <b>YES</b> | <b>NO</b> | <b>ABSENT</b> | <b>ABSTAIN</b> |
|--------------------------------|---------------|------------|-----------|---------------|----------------|
| Ms. Banzaca                    |               | X          |           |               |                |
| Ms. Lucas                      |               | X          |           |               |                |
| Mr. Honey                      | Second        | X          |           |               |                |
| Mr. Pinajian<br>Ms. Nicolich   |               |            |           | X             |                |
| Ms. Staropoli                  |               |            |           | X             |                |
| Mayor McGuire<br>Ms. Fernandez |               |            |           | X             |                |
| Ms. McKeever                   | Motion        | X          |           |               |                |

Resolved to approve exploring other ceiling fan installers up to \$2,000 if PT electric does not respond.

The resolution was adopted on a roll call vote as follows:

| <b>Name</b>                    | <b>ACTION</b> | <b>YES</b> | <b>NO</b> | <b>ABSENT</b> | <b>ABSTAIN</b> |
|--------------------------------|---------------|------------|-----------|---------------|----------------|
| Ms. Banzaca                    | Motion        | X          |           |               |                |
| Ms. Lucas                      |               | X          |           |               |                |
| Mr. Honey                      | Second        | X          |           |               |                |
| Mr. Pinajian<br>Ms. Nicolich   |               |            |           | X             |                |
| Ms. Staropoli                  |               |            |           | X             |                |
| Mayor McGuire<br>Ms. Fernandez |               |            |           | X             |                |
| Ms. McKeever                   |               | X          |           |               |                |

### **HEARING OF THE PUBLIC –**

The meeting was opened to the public at 7:24 PM. With no one from the public addressing the meeting the public meeting portion was closed at 7:24.

### **ADJOURNMENT**

On motion made by Terri McKeever and seconded by Melissa Banzaca, the board, with all present being in favor, **voted to adjourn at 7:26 PM.**

Respectfully submitted  
Melissa Banzaca, Secretary