

MINUTES
Regular Meeting of
The Northvale Library Board of Trustees
Tuesday, November 22, 2016
6:30 PM

CALL THE MEETING TO ORDER –

President Porschen called the meeting to order at 6:32 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT -

President Porschen stated

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG –

President Porschen asked all in attendance to rise and join him in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent
Mr. DeLisio	x	
Mr. Devlin		x
Mr. Honey		x
Mr. Pinajian		X
School librarian Ms. Nicolich		x
Ms. Staropoli	x	
Mayor Piehler/ Council woman Toni Macchio	x	x
Mr. Porschen	x	

Also in attendance was Director O’Keefe

APPROVAL OF MINUTES

Resolved to approve the minutes from the October 26, 2016 regular board meeting

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	motion	x			
Mr. Devlin				x	
Mr. Honey				x	
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli		x			
Mayor Piehler		x			
Ms. Macchio				x	
Mr. Porschen	second	x			

Resolved to approve the minutes from the October 26, 2016 executive session of the regular board meeting

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio		x			
Mr. Devlin				x	
Mr. Honey				x	
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	motion	x			
Mayor Piehler	second	x			
Ms. Macchio				x	
Mr. Porschen		x			

GENERAL DISCUSSION –

Director O’Keefe reported that she has hired an ESL teacher to start classes in 2017. Also there is a Northvale resident who would like to volunteer to teach a class of five residents Chinese.

Director’s Report

Procurement Card arrived on 11/10/16; Bank of America

Friends of the Northvale Public Library Report

Fundraisers:

Growler & Gill-October 30

Lord & Taylor Shopping Passes-November 12

Gaming Day-November 19

Town-wide Membership Letter recently mailed to all residents and businesses

December 27: Fundraiser at Mooyah Restaurant, 12 noon-9 pm

The passes for the Intrepid and the Museum of Natural History are expiring this month. All 72 Museum of Natural History coupons were distributed; Intrepid was used 13 times in one year. These will not be renewed; other passes will be considered in the spring.

Trustees Long Range Planning Program, Tuesday, December 6, 7:00-9:00 pm, Tenafly.

Tina and I are attending

Library Cards: we have 1,279 patrons registered as of today, November 18, 2016. 9 new cards since the last report.

Electrician is expected to begin work within the next couple of weeks

ROLL CALL VOTES

Resolved to approve the claims list for the month of November in the amount of \$3411.48

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio		x			
Mr. Devlin				x	
Mr. Honey				x	
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	motion	x			
Mayor Piehler	second	x			
Ms. Macchio				x	
Mr. Porschen		x			

Resolved to approve the reimbursement for Director O'Keefe for \$37.34 for supplies and two workshops.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	motion	x			
Mr. Devlin				x	
Mr. Honey				x	
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	second	x			
Mayor Piehler		x			
Ms. Macchio				x	
Mr. Porschen		x			

Resolved to approve the reimbursement for Emily Pepe for \$88.22 for supplies and a conference.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	motion	x			
Mr. Devlin				x	
Mr. Honey				x	
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli		x			
Mayor Piehler		x			
Ms. Macchio				x	
Mr. Porschen	second	x			

Resolved to approve the replenishment of the petty cash for \$75

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio		x			
Mr. Devlin				x	
Mr. Honey				x	
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	second	x			
Mayor Piehler		x			
Ms. Macchio				x	
Mr. Porschen	motion	x			

Resolved to approve next year's board meetings every fourth Wednesday except in November.
 Jan 25, Feb 22, March 22, April 26, May 24, June 28, July 26, Aug 23, Sept 27, Oct 25, Nov 21
 Tues, Dec 27

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio		x			
Mr. Devlin				x	
Mr. Honey				x	
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	motion	x			
Mayor Piehler	second	x			
Ms. Macchio				x	
Mr. Porschen		x			

HEARING OF THE PUBLIC –

President Porschen opened the meeting to the public at 6:48 PM

Public Comment

No one addressed the board and President Porschen declared the public comment portion of the meeting closed.

ADJOURNMENT

On motion made by Mr. Porschen and seconded by Mr. DeLisio, the board, with all present being in favor, **voted to adjourn at 6:49 PM**

Respectfully submitted

Tina Staropoli, Secretary