

**Minutes
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday, August 24, 2016
6:30 PM**

CALL THE MEETING TO ORDER –

President Porschen called the meeting to order at 6:34 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT -

President Porschen stated

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG –

President Porschen asked all in attendance to rise and join him in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent
Mr. DeLisio	x	
Mr. Devlin	x	
Mr. Honey		x
Mr. Pinajian		X
School librarian Ms. Nicolich		x
Ms. Staropoli	x	
Mayor Piehler/ Council woman Toni Macchio	x	x
Mr. Porschen	x	

Also in attendance was Director O’Keefe

APPROVAL OF MINUTES

Resolved to approve the minutes from the July 27, 2016 regular board meeting

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio		x			
Mr. Devlin		x			
Mr. Honey				x	
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	motion	x			
Mayor Piehler				x	
Ms. Macchio		x			
Mr. Porschen	second	x			

GENERAL DISCUSSION –

The new tables are in the non-fiction room. There has been a lot of positive feedback from the public.

The AC in the staff room is leaking and needs to be replaced.

Bilco replaced one electrical panel. He recommends that the other two old panels be replaced.

Ms. Macchio will bring it up at the next Mayor and Council meeting. Ms. Staropoli will ask Bilco for a quote to replace them.

Director's Report

July, 2016 Program Attendance

There were 43 Children's programs with 417 children, 62 teens, 121 adults in attendance.

Procurement Card: we have been approved; waiting for arrival. Spending parameters should be set by the Board.

We will be participating at the Town Day Fair, Saturday, September 24. We are hoping that there will be wifi connectivity so we can register new library cards onsite.

Reminder we still need less than an hour for State Aid Requirement. Short videos available through State Library. Tenafly is hosting a Trustees Long Range Planning Program,

Tuesday, December 6.

New breaker panel installed

New flip tables installed

Chairs: vendor misplaced order; reordered on August 2. Delivery should be the week of September 2nd.

Friends of the Library Report

October 30th at the Growler and Gill in Nanuet from 2-7 pm The Friends will be hosting a fundraiser event featuring guest bartenders. All tips will go to the Friends of the Library.

The board would like to thank the Friends who have also donated additional Northvale Library magnets.

ROLL CALL VOTES

Resolved to approve the claims list for the month of August in the amount of \$4938.43.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio		x			
Mr. Devlin	second	x			
Mr. Honey				x	
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	motion	x			
Mayor Piehler				x	
Ms. Macchio		x			
Mr. Porschen		x			

Resolved to approve the replenishment of the petty cash for \$75

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	second	x			
Mr. Devlin	motion	x			
Mr. Honey				x	
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli		x			
Mayor Piehler				x	
Ms. Macchio		x			
Mr. Porschen		x			

Resolved to approve author visits to the library and be able to sell their signed books.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	second	x			
Mr. Devlin	motion	x			
Mr. Honey				x	
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli		x			
Mayor Piehler				x	
Ms. Macchio		x			
Mr. Porschen		x			

Resolved to approve the purchase of a new window AC unit (the existing one is leaking) from Lowe's for approximately \$650.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	second	x			
Mr. Devlin		x			
Mr. Honey				x	
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	motion	x			
Mayor Piehler				x	
Ms. Macchio		x			
Mr. Porschen		x			

Resolved to approve the bill from Bilco for \$900 for replacing the electrical panel

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	motion	x			
Mr. Devlin		x			
Mr. Honey				x	
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	second	x			
Mayor Piehler				x	
Ms. Macchiox		x			
Mr. Porschen		x			

Resolved to approve the purchasing of 500 lanyards that say Northvale Public Library for \$520.37. These could be given out at Town day or for when someone signs up for a new library card.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio		x			
Mr. Devlin		x			
Mr. Honey				x	
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	motion	x			
Mayor Piehler				x	
Ms. Macchio		x			
Mr. Porschen	second	x			

HEARING OF THE PUBLIC –

President Porschen opened the meeting to the public at 7:00 PM

Public Comment

No one addressed the board and President Porschen declared the public comment portion of the meeting closed.

ADJOURNMENT –

On motion made by Mr. DeLisio and seconded by Ms. Staropoli, the board, with all present being in favor, **voted to adjourn at 7:01 PM**

Respectfully submitted

Tina Staropoli, Secretary