

**Minutes
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday, April 24, 2019
6:30 PM**

CALL THE MEETING TO ORDER –

STATEMENT -

President Staropoli called the meeting to order at 6:34 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT -

President Staropoli read the “Sunshine Statement” into the record as follows:

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG

President Staropoli asked all in attendance to rise and join her in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent
Ms. Banzaca	X	
Mr. Kim	X	
Mr. Honey	X	
Mr. Pinajian		X
School librarian Ms. Nicolich		X
Ms. Staropoli	X	
Mayor Marana/ Councilman Tom Argiro	X X	
Mr. Porschen		X

Also in attendance was Director Kelemen

APPROVAL OF MINUTES

The minutes for the March 2019 meeting will be redone and voted on at the May 2019 meeting.

GENERAL DISCUSSION –

Director's Report

Councilman McGuire came in to visit the library during the children's music class.

There will be a 4th grade specific STEM program developed and offered in May.

Program/Event	Date	Children	Teens	Children/ Teens	Adults	Total	Department (Juv, YA, Adult)
Music Together	3/1/2019	7	0	7	7	14	Juv
Dr. Seuss Sleep Mask Craft	3/1/2019	3	0	3	3	6	Juv
Northvale Preschool Story Time	3/4/2019	10	0	10	2	12	Juv
Chess Club	3/4/2019	5	0	5	3	8	Juv
Learn Basic Korean	3/5/2019	0	0	0	3	3	Adult
Mardi Gras Masks	3/5/2019	10	0	10	6	16	Juv
ESL Conversation Class	3/6/2019	0	0	0	4	4	Adult
Leprechaun Slime	3/6/2019	12	0	12	6	18	Juv
3D Printing for Teens	3/7/2019	0	8	8	2	10	Juv
Gaming Tournament	3/8/2019	10	12	22	4	26	YA
Chess Club	3/11/2019	5	0	5	3	8	Juv
Learn Basic Korean	3/12/2019	0	0	0	5	5	Adult
Story Time	3/12/2019	2	0	2	2	4	Juv
Salt Paint Shamrocks	3/12/2019	7	0	7	5	12	Juv
Magical Melodies	3/13/2019	20	0	20	15	35	Juv
ESL Conversation Class	3/13/2019	0	0	0	4	4	Adult
Pot O'Gold Mobile	3/13/2019	10	0	10	8	18	Juv
Leprechaun Trap	3/14/2019	13	0	13	9	22	Juv
3D Printing for Teens	3/14/2019	0	7	7	1	8	Juv
Magical Melodies	3/15/2019	6	0	6	6	12	Juv
Artistically Abled	3/16/2019	7	0	7	5	12	Juv
Northvale Preschool Story Time	3/18/2019	15	0	15	5	20	Juv
Chess Club	3/18/2019	10	0	10	4	14	Juv
Story Time	3/19/2019	1	0	1	1	2	Juv
Learn Basic Korean	3/19/2019	0	0	0	5	5	Adult
Adult Book Club	3/19/2019	0	0	0	3	3	Adult
ESL Conversation Class	3/20/2019	0	0	0	5	5	Adult
DIY Reversible Blocks	3/21/2019	0	0	0	13	13	Adult
3D Printing for Teens	3/21/2019	0	8	8	8	8	Juv
Music Together	3/22/2019	9	0	9	11	20	Juv
Gaming Tournament	3/22/2019	8	10	18	5	23	YA
Makers Day	3/23/2019	35	10	45	29	74	Juv
Northvale Preschool Story Time	3/25/2019	15	0	15	1	16	Juv
History of the NJ Shore	3/25/2019	0	0	0	5	5	Adult
Learn Basic Korean	3/26/2019	0	0	0	3	3	Adult
ESL Conversation Class	3/27/2019	0	0	0	7	7	Adult
In-beTWEEN Book Club	3/27/2019	5	0	5	1	6	Juv
Cupcake Wars: Spring	3/28/2019	10	5	15	7	22	Juv

Program/Event	Date	Children	Teens	Children/ Teens	Adults	Total	Department (Juv, YA, Adult)
Edition							
Canvas Painting	3/28/2019	0	0	0	11	11	Adult
3D Printing	3/28/2019	0	8	8	1	9	YA
Egg Painting	3/29/2019	20	0	20	15	35	Juv
March 2019	Totals:	255	68		243	558	

The Northvale Public School's kindergarten class will be walking to the library to receive their first library cards and have a special storytime with Emily in early May.

Art history, genealogy, organizing, technology, book clubs, Korean and ESL classes are some of the program offerings in the coming weeks.

Administrative

- Library Cards: 1,628 patrons registered as of April 18, 2019. 5 new registrations since the March report.

Building

- Rockland Gas & Electric replaced the electric meter located in the basement with a smart meter on April 8th.

BCCLS

- Staff delivery training dates are scheduled
- Delay in new delivery bins ETA due to a fire at the production plant

Personnel

- Request to approve increase in a current library assistant's hours from 10 hours-17 hours per week through August 2019 to cover for another library assistant's maternity leave

Strategic Plan

- The Northvale Library's Strategic Planning Committee is scheduled to meet in early May. Architect Roy Sokoloski will present preliminary design ideas to committee for improving the library's current space. The committee will continue to develop the library's Strategic Plan.

Community

- Mayor & Council: Thank you for the Proclamation for National Library Week on Wednesday, April 10 during the regular Mayor & Council meeting.
- Senior Center: Thank you to Senior Center Director, Pam and her staff for graciously welcoming over 70 adults into the McGuire center for the co-sponsored Carole King Tribute concert. An enriching and entertaining time was enjoyed by the community.
- Friends of the Northvale Library: Thank you for treating and hand delivering lunch for the staff from the Greek Village in honor of National Library week and for your

strong presence at the mayoral proclamation. The library is strengthened by the support of the Friends of the Northvale Library.

Friends of the Library Report

Ms. Kathy Brunet – 417 Crest Drive gave her report from the Friends: The friends provided lunch on the 8th in honor of National Library week. It was catered by Greek Village.

There were about 10 friends in attendance at the last Mayor and Council meeting to witness the mayoral proclamation.

There is a new musuam pass available for the Moving Image Museum in Queens, NY. The friends are looking to buy something sizable with the funds they have raised and will take suggestions/ ideas.

Treasurer’s Report

We received the 1st and 2nd quarter payments from the town.

ROLL CALL VOTES –

Resolved to approve the claims list for the month of March in the amount of \$10,596.23

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Mr. Kim		X			
Mr. Honey		X			
Mr. Pinajian				X	
Ms. Nicolich				X	
Ms. Staropoli	Motion	X			
Mayor Marana	second	X			
Mr. Argiro					
Mr. Porschen				X	

Resolved to approve the replenishment of petty cash for \$75.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
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Ms. Banzaca	Motion	X			
Mr. Kim		X			
Mr. Honey		X			
Mr. Pinajian				X	
Ms. Nicolich				X	
Ms. Staropoli	Second	X			
Mayor Marana		X			
Mr. Argiro					
Mr. Porschen				X	

Resolved to approve an increase in Megha’s hours from 10 hours to 17 hours per week through August 2019 to cover for maternity leave:

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Mr. Kim		X			
Mr. Honey		X			
Mr. Pinajian				X	
Ms. Nicolich				X	
Ms. Staropoli	Second	X			
Mayor Marana	motion	X			
Mr. Argiro					
Mr. Porschen				X	

HEARING OF THE PUBLIC –

The meeting was opened to the public at 6:58 pm. With no one in the audience the meeting was closed to the public at 6:58.

ADJOURNMENT

On motion made by Mayor Marana and seconded by Tina Staropoli, the board, with all present being in favor, **voted to adjourn at 6:59PM**

Respectfully submitted

Melissa Banzaca, Secretary