

**Minutes
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday February 26th, 2025
6:30 PM**

CALL THE MEETING TO ORDER –

STATEMENT -

President Staropoli called the meeting to order at 6:30PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT -

President Staropoli read the “Sunshine Statement” into the record as follows:

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG

President Staropoli asked all in attendance to rise and join her in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent	
Ms. Banzaca	X		
Ms. Lucas		X	
Mr. Honey		X	
Mr. Pinajian School librarian Ms. Nicolich	X		
Ms. Staropoli	X		
Mayor McGuire/ Councilwoman Fernandez	X X		
Ms. McKeever		X	

Also in attendance: Director Magielnicki.& Steve Jackson

APPROVAL OF MINUTES

Resolved to approve the minutes from the January 22nd, 2025 regular board meeting.

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas				X	
Mr. Honey				X	
Mr. Pinajian Ms. Nicolich		X			
Ms. Staropoli	Motion	X			
Mayor McGuire Ms. Fernandez	Second	X			
Ms. McKeever				X	

GENERAL DISCUSSION –

Director’s Report

Administrative:

- Library Cards: 1,906 registered Northvale Library cardholders as of February 1st. 11 new cards were made in the month of January.
- The New Jersey State Report has been opened and I am currently working on finishing it and submitting it to the state.

Building:

- I emailed all the window restoration businesses that the town engineer, Scott Loverich, recommended. Only one responded saying that they do not help with basic repair but to send him photos of our windows. He never responded after I sent them over. I am going to try and call these places instead of emailing to see if I receive a better response.
- Brendan from the County and a representative from Millennium came out to show us where our box would go for the fiber wifi and to present to us, and some directors from other libraries in Bergen County, how the program works. They also sent me an Agreement. It needs to be reviewed and they also mentioned having our attorney look it over as well. Once that is signed and we have a Resolution, we can get the ball moving.
- After the snow storm that we had at the beginning of the month, the snow was melting off the roof and causing a big puddle at the front door and in the center of the bottom part of the ramp. Because it was so cold, it was freezing and causing ice patches. The DPW came over and placed a rubber matt by our front door. We tried keeping up with placing ice melt over it. It has been a bit of an ongoing issue.

Digital Services:

- It has come to BCCLS Directors’ attention that Hoopla has some questionable content and we have been in touch with them about their collection development policy and how this can be fixed. Some content has been found to be written by AI and their collection policy doesn’t seem to really be saying anything. I will want to reevaluate our subscription if nothing changes.

January Program Highlights:

- Craft Hour: 37
- Toddler Time: 40
- Story Time: 44
- Children's Snack Class: 10
- Tween Craft: 3
- Kid's Book Club: 2
- Korean Book Club: 5
- Evening Book Club: 3
- Painting with Kari: 12
- ESL: 7
- Teen Dungeons and Dragons: 12
- Adult Arts and Crafts: 9
- Ms. Nita: 87
- Anti-vaping 101: 3
- Social Work Intern: 3
- Movie Matinee: 0

Upcoming Programs/Ideas

- Juvenile: Crafts
- Juvenile: Toddler Time
- Juvenile: Preschool Story Time
- Juvenile: Story Time
- Juvenile: Tween Craft
- Juvenile: Book Club
- Juvenile: Homework Help
- Juvenile: Dungeons and Dragons
- Family: Family Puzzle Night
- Adult: Korean Book Club
- Adult: Afternoon Book Club
- Adult: Evening Book Club
- Adult: Canvas Painting with Kari
- Adult: ESL class
- Adult: Arts & Crafts
- Adult: Movie Matinee
- Adult: Shoprite Dietitian
- Adult: Yankees Organ Player Presentation
- Adult: Jack the Ripper Presentation-Halloween

Friends of the Library Report

On 3/8 the friends will host trivia from 3-5 at the senior center. Prizes have been donated from local vendors.

The friends will be working on creating a platinum card for vendor discounts. Cards will be sold and various discounts will be offered by participating businesses.

A friends member at Paris Square has a community room that the friends can use to plan fundraisers.

The friends account is at \$11,000 they are using an 18 month CD to gain 4.25% interest.

Treasurer's Report

The first Budget vs Actual report will be published after the first quarter (April)

Bank Balances as of the end of January 2025 are as follows:

Library Operating Expense account: \$51,056.51

Library Capital Expense account :\$111,476.05

Agenda Review notes:

* 2025 Library Budget remains on hold pending confirmation from the NJ Library of the 1/3 mill funding allocation (allocated \$431,605) and further review of additional expenses (increased Health Insurance & Pension costs)

* Agreement to provide fiber optic internet services by the county for a term of three years at a cost of \$75 / month to be approved by resolution of the Board -- effective March 15, 2025

ROLL CALL VOTES-

Resolved to approve the regular claims list for February in the amount of \$4,493.71.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Motion	X			
Ms. Lucas				X	
Mr. Honey				X	
Mr. Pinajian Ms. Nicolich		X			
Ms. Staropoli	Second	X			
Mayor McGuire Ms. Fernandez		X			
Ms. McKeever				X	

Resolved to approve a salary increase for May Kwon of 2.6075% effective 3/6/25.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Motion	X			
Ms. Lucas				X	
Mr. Honey				X	
Mr. Pinajian Ms. Nicolich		X			
Ms. Staropoli	Second	X			
Mayor McGuire Ms. Fernandez		X			
Ms. McKeever				X	

Resolved to approve a salary increase for Gineen Brady of 2.0675% effective 3/9/25.
 The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Motion	X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian					
Ms. Nicolich		X			
Ms. Staropoli	Second	X			
Mayor McGuire					
Ms. Fernandez		X			
Ms. McKeever		X			

Resolved to approve a salary increase for Laren Magielnicki of 3% and 1 additional vacation day effective 3/6/25.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Second	X			
Ms. Lucas				X	
Mr. Honey				X	
Mr. Pinajian		X			
Ms. Nicolich					
Ms. Staropoli	Motion	X			
Mayor McGuire		X			
Ms. Fernandez					
Ms. McKeever				X	

HEARING OF THE PUBLIC –

The meeting was opened to the public at 7:12 PM. With no one from the public addressing the meeting the public meeting portion was closed at 7:12.

ADJOURNMENT

On motion made by Tina Staropoli and seconded by Mayor McGuire, the board, with all present being in favor, **voted to adjourn at 7:12 PM.**

Respectfully submitted
 Melissa Banzaca, Secretary