

MINUTES
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday, September 28, 2016
6:30 PM

CALL THE MEETING TO ORDER –

Vice-President Devlin called the meeting to order at 6:33 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT –

Vice-President Devlin stated

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG –

Vice-President Devlin asked all in attendance to rise and join him in a Salute to the Flag.

ROLL CALL –

| Name | Present | Absent |
|--|----------------|---------------|
| Mr. DeLisio | x | |
| Mr. Devlin | x | |
| Mr. Honey | x | |
| Mr. Pinajian | x | |
| School librarian Ms. Nicolich | | x |
| Ms. Staropoli | x | |
| Mayor Piehler/ Council woman Toni Macchio | | X x |
| Mr. Porschen | | x |

APPROVAL OF MINUTES

Resolved to approve the minutes from the August 24, 2016 regular board meeting

The minutes were adopted on a roll call vote as follows:

| Name | ACTION | YES | NO | ABSENT | ABSTAIN |
|---------------|--------|-----|----|--------|---------|
| Mr. DeLisio | second | x | | | |
| Mr. Devlin | | x | | | |
| Mr. Honey | | x | | | |
| Mr. Pinajian | | x | | | |
| Ms. Staropoli | motion | x | | | |
| Mayor Piehler | | | | x | |
| Mr. Porschen | | | | x | |

GENERAL DISCUSSION

Director's Report

Bill Canova gave a written estimate for \$2975.00 to replace the two additional old electrical panels in the basement. He has already replaced the one panel that the library uses. We will scan it and send it in the library update to the Mayor and Council during their next meeting.

There were 12 children's programs this month with 79 children/teens and 37 adults in attendance.

For the adult programs:

In addition to our monthly book club, we are hosting an author on October 5 and Kearny Bank on October, 6. Historical program and an Alzheimer's program are scheduled for November in addition to the book club and the WWII program we are cosponsoring with the Senior Center in November

- We conducted a Staff Meeting on Monday, September 26. I will try to hold at least one per quarter.

- Senior Center- I registered new cards at the Senior Center on September 8

- Northvale School Emily attended Back to School Nights on September 15 & 22. Great opportunity to share library information and registered more cards.

- Town Day Fair, Saturday, September 24.

- Emily is inviting Northvale preschool families to join her at the Gallen Day Center at the Jewish Home in Rockleigh on Monday, October 24 for an intergenerational story time.

- Reminder we still need less than an hour for State Aid Requirement. Short videos available through State Library. Tenafly is hosting a Trustees Long Range Planning Program, Tuesday, December 6.

- Library Cards: we have 1,253 patrons registered as of today, September 26, 2016. 32 new cards since last report.

- New chairs delivered. Positive feedback from the public.

Upcoming meetings/workshops:

- Wednesday, October 19, Book Buzz, Ellen, all day, Random House Publishing, NYC
- Thursday, October 20, System Council, Ellen, 9:30 am, Upper Saddle River PL
- Thursday, October 20, Youth Services Forum, Emily, all day, Monroe Township PL

HEARING OF THE PUBLIC –

Vice President Devlin opened the meeting to the public at 6:40 PM

Ms. Kathy Brunet – 417 Crest Drive – giving the Friends of the Library update:
They will be having their membership drive and on October 30th they will be having their fundraiser Sunday, October 30, 2016

2:00 - 7:00pm GROWLER AND GILL

148 Route 59 West

Nanuet, NY 10954

We invite you and your family to join us as we test the bar keeping skills of our Northvale Leadership as they guest bartend for you! Enjoy 24 fresh taps of premium craft beer and 500 varieties of bottled beers from around the world.

With no one else addressing the board and Vice President Devlin declared the public comment portion of the meeting closed at 6:43 pm

Treasurer's Report

We will be looking into direct deposit for the town quarterly check.
Right now we are under budget 19%.

ROLL CALL VOTES –

Resolved to approve the claims list of invoices totaling \$6139.45 for this past month of September .

The resolution was adopted on a roll call vote as follows:

| Name | ACTION | YES | NO | ABSENT | ABSTAIN |
|---------------|---------------|------------|-----------|---------------|----------------|
| Mr. DeLisio | | x | | | |
| Mr. Devlin | second | x | | | |
| Mr. Honey | | x | | | |
| Mr. Pinajian | | x | | | |
| Ms. Staropoli | motion | x | | | |
| Mayor Piehler | | | | x | |
| Mr. Porschen | | | | x | |

Resolved to approve the reimbursement for Director O’Keefe for the purchase of an air conditioner, refreshments and mileage reimbursements in the amount of \$407.74

The resolution was adopted on a roll call vote as follows:

| Name | ACTION | YES | NO | ABSENT | ABSTAIN |
|---------------|---------------|------------|-----------|---------------|----------------|
| Mr. DeLisio | motion | x | | | |
| Mr. Devlin | | x | | | |
| Mr. Honey | | x | | | |
| Mr. Pinajian | second | x | | | |
| Ms. Staropoli | | x | | | |
| Mayor Piehler | | | | x | |
| Mr. Porschen | | | | x | |

Resolved to approve the reimbursement for Emily Pepe for NJLA Youth Services Forum in the amount of \$35.00

The resolution was adopted on a roll call vote as follows:

| Name | ACTION | YES | NO | ABSENT | ABSTAIN |
|---------------|---------------|------------|-----------|---------------|----------------|
| Mr. DeLisio | second | x | | | |
| Mr. Devlin | motion | x | | | |
| Mr. Honey | | x | | | |
| Mr. Pinajian | | x | | | |
| Ms. Staropoli | | x | | | |
| Mayor Piehler | | | | x | |
| Mr. Porschen | | | | x | |

Resolved to approve the replenishment of the petty cash for \$75

The resolution was adopted on a roll call vote as follows:

| Name | ACTION | YES | NO | ABSENT | ABSTAIN |
|---------------|---------------|------------|-----------|---------------|----------------|
| Mr. DeLisio | second | x | | | |
| Mr. Devlin | | x | | | |
| Mr. Honey | | x | | | |
| Mr. Pinajian | motion | x | | | |
| Ms. Staropoli | | x | | | |
| Mayor Piehler | | | | x | |
| Mr. Porschen | | | | x | |

Resolved to approve the Proposed 2017 Library Holiday Closings

New Year's Day (Observed): Monday, January 2

President's Day: Monday, February 20

Good Friday: Friday, April 14

Memorial Day Weekend: Saturday, May 27 & Monday, May 29

Independence Day: Tuesday, July 4

Labor Day Weekend: Saturday, September 2 & Monday, September 4

Columbus Day: Monday, October 9

Thanksgiving Eve: Close at 1 pm-Wednesday, November 22

Thanksgiving Day: Thursday, November 23

Christmas Day: Monday, December 25

The resolution was adopted on a roll call vote as follows:

| Name | ACTION | YES | NO | ABSENT | ABSTAIN |
|---------------|---------------|------------|-----------|---------------|----------------|
| Mr. DeLisio | | x | | | |
| Mr. Devlin | | x | | | |
| Mr. Honey | second | x | | | |
| Mr. Pinajian | motion | x | | | |
| Ms. Staropoli | | x | | | |
| Mayor Piehler | | | | x | |
| Mr. Porschen | | | | x | |

The board, upon the following roll call vote, resolved to go into executive session at 6:51 pm to discuss one police issue that was brought to the attention of Director O’Keefe and also to discuss Director O’Keefe’s evaluation.

| Name | ACTION | YES | NO | ABSENT | ABSTAIN |
|---------------|---------------|------------|-----------|---------------|----------------|
| Mr. DeLisio | motion | x | | | |
| Mr. Devlin | second | x | | | |
| Mr. Honey | | x | | | |
| Mr. Pinajian | | x | | | |
| Ms. Staropoli | | x | | | |
| Mayor Piehler | | | | x | |
| Mr. Porschen | | | | x | |

The board resumed the public meeting at 7:02 pm with the same trustees present. No action was taken by the board in executive session.

On motion made by Mr. Devlin and seconded by Mr. DeLisio, the board, with all present being in favor, **voted to adjourn at 7:04 PM**

Respectfully submitted

Tina Staropoli, Secretary