Minutes
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday January 28th, 2026
6:30 PM

CALL THE MEETING TO ORDER –

STATEMENT -

President Staropoli called the meeting to order at 6:35 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT -

President Staropoli read the "Sunshine Statement" into the record as follows:

"This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled."

SALUTE TO THE FLAG

Vice President McKeever asked all in attendance to rise and join her in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent	
Ms. Banzaca	X		
Ms. Lucas		X	
Mr. Honey	X		
Mr. Pinajian School librarian Ms. Nicolich		X	
Ms. Staropoli	X		
Mayor McGuire/ Councilwoman Fernandez	X		
Ms. McKeever	X		

Also in attendance: Director Magielnicki

APPROVAL OF MINUTES

Resolved to approve the minutes from the December 17th, 2025 regular board meeting.
The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas				X	
Mr. Honey	Second	X			
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli		X			
Mayor McGuire Ms. Fernandez					X
Ms. McKeever	Motion	X			

GENERAL DISCUSSION –
Mayor McGuire read the Oath of Allegiance with Ms. Tina Staropoli and she was sworn in to a five year term as President.
The term dates for the other board members are listed below.
The Board of Trustees each serving a 5 year term
Ms. Melissa Banzaca- Bradley Avenue- expiring on 12/31/26
Ms. Maria Lucas- West Avenue- expiring on 12/31/27
Ms. Terri McKeever- Hughes Street- expiring on 12/31/28
Mr. James Honey- Franklin Street- expiring on 12/31/29
Ms. Tina Staropoli- Tappan Road- expiring on 12/31/30

Director's Report
Administrative:
● 1,956 registered Northvale Library cardholders as of January 1st. 4 new cards were made in the month of December.
● We now have Amazon Prime through our NJLA Membership.
● The NJ State Report just came out. I am currently working on completing that.

Building:
● MC Glass and Windows sent me an email saying that they are expecting the parts to be delivered by this week. Once they receive them we will schedule a time for them to come in and fix the rest of the windows.
● The DPW installed rubber mats for our ramp. The only issue we ran into was after the last storm, there was snow in the holes and when the roof was dripping, it created a big ice patch on top of the mat.

BCCLS:
● We received the BCCLS Bylaws Certification. We just need to sign it and send it back to the BCCLS office.

Capital Projects:
● I spoke with both Insync Innovations and Eastern DataComm about our wifi and phone system. They are both getting back to me with their quotes. Eastern Datacomm did mention that they belong to a co-op.
● Still looking into ADA compliant website information.

December Program Highlights:
- Craft Hour: 59
- Toddler Time: 23
- Story Time: 33
- Korean Book Club: 5
- Evening Book Club: 5
- Painting with Kari: 11
- ESL: 14
- Teen Dungeons and Dragons: 14
- Ms. Nita: 141
- Movie Matinee: 2
- Mah Jongg: 8
- Pinecone Wreaths: 10
- Ukulele Class: 3
- Demystifying AI Presentation: 5

Upcoming Programs/Ideas
- Juvenile: Crafts
- Juvenile: Toddler Time
- Juvenile: Preschool Story Time
- Juvenile: Story Time
- Juvenile: Tween Craft
- Juvenile: Book Club
- Juvenile: Dungeons and Dragons
- Tween: Craft
- Family: Family Puzzle Night
- Family: Yoga/Earth Day: Fri 4/24
- Adult: Korean Book Club
- Adult: Evening Book Club
- Adult: Canvas Painting with Kari
- Adult: ESL class
- Adult: Arts & Crafts
- Adult: Movie Matinee
- Adult: Shoprite Dietitian: Thurs 2/26 6PM
- Adult: Intro to Wine Presentation: Thurs 2/12 6PM
- Adult: Wonder Trio Band:Tues ⅔ 6PM
- Adult: Women Airforce Service Pilots Lecture: Tues 3/10 6PM
- Adult: NJ Lore Presentation: Tues 5/12 6PM
- Adult: Pysanky: Tues 4/7 6PM
- Adult: Mahjongg
- Adult: Mocktail Class: Thurs 4/23 4:30PM
- Adult: Eyewitness (Rev 250) Lecture: Thurs 6/4 4:30PM

Friends of the Library Report
The friends will be hosting a paint and sip fundraiser and also a trivia night on 3/7.

Treasurer's Report
In summary, the 2025 report indicates the Library is12% under budget -- Wages & Salaries (incl Pension) are 8% under budget

Bank Balances as of December 31st 2025 are as follows:
Library Operating Expense account: $ 64,107.47
Library Capital Expense account: $ 145,939.69

Agenda Review notes:
* Budget vs Actual report for 2025 -- Note Boro utilities increased by approx. 37% + $2k admin fees
* Capital Expense account for 2025 has earned $1667.36
(to date no change to the 3% interest rate).
* Review for approval Proposed 2026 Budget
* Balance of 2025 Boro contribution is $10,015 (to be added to the Q1 2026 voucher)
* Quarterly Boro contribution will be $35k

ROLL CALL VOTES-
Resolved to approve the regular claims list for January in the amount of $13,644.81.
The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	Motion	X			
Ms. Lucas				X	
Mr. Honey	Second	X			
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli		X			
Mayor McGuire Ms. Fernandez		X			
Ms. McKeever		X			

Resolved to approve the replacement of petty cash for $75.
The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli		X			
Mayor McGuire Ms. Fernandez	Second	X			
Ms. McKeever	Motion	X			

Resolved to approve the 2026 Library budget.
The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli	Motion	X			
Mayor McGuire Ms. Fernandez		X			
Ms. McKeever	Second	X			

HEARING OF THE PUBLIC –
The meeting was opened to the public at 7:40 PM. With no one from the public addressing the meeting the public meeting portion was closed at 7:40.

ADJOURNMENT
On motion made by Tina Staropoli and seconded by Mayor McGuire, the board, with all present being in favor, **voted to adjourn at 7:41 PM.**

Respectfully submitted
Melissa Banzaca, Secretary