

**Minutes
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday, May 25, 2016
6:30 PM**

CALL THE MEETING TO ORDER –

President Porschen called the meeting to order at 6:39 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT -

President Porschen stated

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG –

President Porschen asked all in attendance to rise and join him in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent
Mr. DeLisio	x	
Mr. Devlin		x
Mr. Honey	x	
Mr. Pinajian School librarian Ms. Nicolich	x*	x
Ms. Staropoli	x	
Mayor Piehler/ Council woman Toni Macchio	x	x
Mr. Porschen	x	

Also in attendance was Director O’Keefe

*Ms. Nicolich arrived at 6:50

APPROVAL OF MINUTES

Resolved to approve the minutes from the April 27, 2016 regular board meeting

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	motion	x			
Mr. Devlin				x	
Mr. Honey		x			
Ms. Nicolich				x	
Ms. Staropoli		x			
Mayor Piehler					x
Mr. Porschen	second	x			

GENERAL DISCUSSION –

Director’s Report

Director O’Keefe had the opportunity to be a panel speaker at the NJLA Conference. As a member of the Small Libraries Section, she was a panel speaker on “Telling Your Library’s Story,”

New Blinds were installed on Friday, May 20 (Ziegler & Sons, Hackensack).

There was a Grand Total of 88 children and 35 adults in the many programs offered in the last four weeks.

The Nonfiction room changes: furniture still under review; bookcases have been shifted.

The board members reviewed the existing policy on the bulletin board and all agreed to keep it the way it is written.

Friends of the Library Report

Kathy Brunet will speak at an upcoming BCCLS Friends Workshop

June 2nd celebrate the library’s one year anniversary 3:30

Hooray for the Northvale Public Library! Join us at the dedication of our new Circulation Desk as part of our celebration of the one year anniversary of re-opening. The festivities include live music and an art display by Northvale students, Colors the Clown's balloon sculptures, face painting and refreshments. Our new desk is possible thanks to the generosity of the Friends of the Northvale Public Library.

On June 16th several board members will gather at the library at 12pm to watch webinars

Treasurer's Report

The auditor came and reviewed the 2015 books. He will be sending a report soon. All looks good. He recommended some guidelines for this year.

ROLL CALL VOTES

Resolved to approve the claims list for the month of May in the amount of \$3,160.11.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	second	x			
Mr. Devlin				x	
Mr. Honey		x			
Ms. Nicolich		x			
Ms. Staropoli	motion	x			
Mayor Piehler		x			
Mr. Porschen		x			

Resolved to approve the reimbursement for Director O'Keefe in the amount of \$434.48 for the NJLA conference fee and expenses.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio		x			
Mr. Devlin				x	
Mr. Honey		x			
Ms. Nicolich		x			
Ms. Staropoli	second	x			
Mayor Piehler	motion	x			
Mr. Porschen		x			

Resolved to approve the reimbursement for Ms. Emily Ann Pepe in the amount of \$136.56 for refreshments, books, and mileage.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio		x			
Mr. Devlin				x	
Mr. Honey		x			
Ms. Nicolich		x			
Ms. Staropoli	second	x			
Mayor Piehler	motion	x			
Mr. Porschen		x			

Resolved to increase the collection development from \$2500/month to \$3000/month for more programming and/or materials.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	motion	x			
Mr. Devlin				x	
Mr. Honey		x			
Ms. Nicolich		x			
Ms. Staropoli		x			
Mayor Piehler	second	x			
Mr. Porschen		x			

Resolved to approve the purchase of two tables at \$817.80 each through libraryinteriorsinc.com for the nonfiction room (30"x72")

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	motion	x			
Mr. Devlin				x	
Mr. Honey		x			
Ms. Nicolich		x			
Ms. Staropoli		x			
Mayor Piehler	second	x			
Mr. Porschen		x			

Resolved to approve the hiring of BILCO for \$2950 to install 5 ceiling fans and to add a 220 line for a new air conditioner in the fiction room.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	motion	x			
Mr. Devlin				x	
Mr. Honey		x			
Ms. Nicolich		x			
Ms. Staropoli		x			
Mayor Piehler	second	x			
Mr. Porschen		x			

Resolved to approve a petty cash replenishment of \$75

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	second	x			
Mr. Devlin				x	
Mr. Honey		x			
Ms. Nicolich		x			
Ms. Staropoli	motion	x			
Mayor Piehler		x			
Mr. Porschen		x			

HEARING OF THE PUBLIC –

President Porschen opened the meeting to the public at 7:46 PM

Public Comment

No one addressed the board and President Porschen declared the public comment portion of the meeting closed.

ADJOURNMENT –

On motion made by President Porschen and seconded by Mr. DeLisio, the board, with all present being in favor, **voted to adjourn at 7:47 PM**

Respectfully submitted

Tina Staropoli, Secretary