

**Minutes
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday, December 28, 2016
6:30 PM**

CALL THE MEETING TO ORDER –

President Porschen called the meeting to order at 6:35 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT –

President Porschen stated

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG –

President Porschen asked all in attendance to rise and join him in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent
Mr. DeLisio	x	
Mr. Devlin	x	
Mr. Honey	x	
Mr. Pinajian School librarian Ms. Nicolich	x	x
Ms. Staropoli	x	
Mayor Piehler/ Council woman Toni Macchio	x	x
Mr. Porschen	x	

Also in attendance was Director O’Keefe

APPROVAL OF MINUTES

Resolved to approve the minutes from the November 22, 2016 regular board meeting

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio		x			
Mr. Devlin		x			
Mr. Honey		x			
Mr. Pinajian Ms. Nicolich		x		x	
Ms. Staropoli	motion	x			
Mayor Piehler Ms. Macchio				x	x
Mr. Porschen	second	x			

GENERAL DISCUSSION –

Strategic Planning program: Director O’Keefe and Mrs. Staropoli attended a BCCLS sponsored program at Tenafly Public Library on December 6. The board discussed generating a community survey such as a mailing or email blast and a hard copy at the library for the community members to voice their opinions on how the library can best fill their needs.

The Board thank Lou DeLisio for his two years of service and wished him luck. The Mayor will appoint a new Trustee.

Electrician update. The electrician needs to come back to label the new panels to pass inspection.

Director’s Report

2017 BCCLS Bill is not finalized; will have in January.

Friends of the Northvale Public Library Report

We thank our Friends group for hosting our staff holiday luncheon on December 14.

The Friends next fundraiser is at Mooyah Restaurant in Old Tappan. Mention the Friends when ordering and they receive a portion of the sale proceeds.

Library Cards: we have 1,288 patrons registered as of today, December 22, 2016. 9 new cards

ESL Class: Noeline Grefrath has been hired; classes begin January 4, 2017; Noeline currently teaches ESL at the Westwood Public Library and is highly recommended. We have all 12 spots filled.

November, 2016 Program Attendance

Adults:

Learn to Knit (initial class & drop-in)- 17

Escape from Behind Enemy Lines (co-sponsored with Sr. Ctr.)-25

Northvale’s Reading-5

Ghosts of Undercliff-15

Understanding Memory Loss-10

Treasurer’s Report

Mr. Honey reported that Ms. Albanese has been doing a great job. The books are in order for next year’s auditor.

ROLL CALL VOTES

Resolved to approve the claims list for the month of December in the amount of \$5201.52

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	second	x			
Mr. Devlin		x			
Mr. Honey		x			
Mr. Pinajian Ms. Nicolich		x		x	
Ms. Staropoli	motion	x			
Mayor Piehler Ms. Macchio		x		x	
Mr. Porschen		x			

Approval of the payment of \$825.00 to Bilco to come back and label the new panels to be ready for inspection

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio					
Mr. Devlin					
Mr. Honey					
Mr. Pinajian Ms. Nicolich					
Ms. Staropoli					
Mayor Piehler Ms. Macchio					
Mr. Porschen					

HEARING OF THE PUBLIC –

President Porschen opened the meeting to the public at 7:07 PM

Public Comment

No one addressed the board and President Porschen declared the public comment portion of the meeting closed.

ADJOURNMENT

On motion made by Mr. Porschen and seconded by Mr. Devlin, the board, with all present being in favor, **voted to adjourn at 7:08 PM**

Respectfully submitted

Tina Staropoli, Secretary