

**Minutes  
Regular Meeting of  
The Northvale Library Board of Trustees  
Wednesday, April 26, 2017  
6:30 PM**

**CALL THE MEETING TO ORDER –**

President Porschen called the meeting to order at 6:30 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

**STATEMENT -**

President Porschen stated

*“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”*

**SALUTE TO THE FLAG –**

President Porschen asked all in attendance to rise and join him in a Salute to the Flag.

**ROLL CALL –**

<b>Name</b>	<b>Present</b>	<b>Absent</b>
Ms. Banzaca	x	
Mr. Devlin	x	
Mr. Honey	x	
Mr. Pinajian School librarian Ms. Nicolich	x	x
Ms. Staropoli	x	
Mayor Piehler/ Council woman Toni Macchio	x	x
Mr. Porschen	x	

Also in attendance was interim director Caroline Brown

## APPROVAL OF MINUTES

Resolved to approve the minutes from the March 22, 2017 regular board meeting

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		x			
Mr. Devlin	second	x			
Mr. Honey		x			
Mr. Pinajian Ms. Nicolich		x			
Ms. Staropoli	motion	x			
Mayor Piehler Ms. Macchio		x			
Mr. Porschen		x			

Resolved to approve the executive minutes from the March 22, 2017 regular board meeting

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		x			
Mr. Devlin		x			
Mr. Honey		x			
Mr. Pinajian Ms. Nicolich		x			
Ms. Staropoli	motion	x			
Mayor Piehler Ms. Macchio		x			
Mr. Porschen	second	x			

## GENERAL DISCUSSION –

Each board member received a Financial disclosure form from the town clerk. A discussion was had on the reasoning and the content of the form.

An exterminator needed to be called because of a rodent sighting.

An outlet circuit blew when a hairdryer was used in the last craft program. The electrician will be notified when he comes in.

## Director's Report

Dianne– BCCLS circulation meeting FRLK 4/18

Emily– BCCLS summer reading meeting MAYW 4/7

New director's first day May 8, transition logistics TBD

Director – BCCLS system council (special meeting) – Closter 5/12, in re ROPK

Emily– Beanstack webinar 4/28; BCCLS/Library Journal May 8 all day Washington Twp  
“transform your stacks to drive circulation”; Whippany bestbooks/program ideas 5/12

Adult programing

ESL Class - 5 sessions; 35 in attendance

Northvale’s Reading Book Club - 1 session; 6 in attendance 4/18/17

Beginner’s Chinese class – classes scheduled for Saturdays: zero/zero

Celery Farm program – April 20 – 1 session, 12 in attendance 4/20/17

Creative Canvas 2 sessions (4/24 & 26): 8 registered (16 attendance?)

Children/Teen programming: 118 plus 49 adults in attendance

Dr. Seuss Party 3/2/17

Northvale Pre-K 3/7/17

Story Time 3/8/17 3/22/17 3/29/17

Flower Craft 3/9/17

Who Was Club 3/13/17

St. Patty's Party 3/17/17

Super Smash Tournament 3/18/17

NJ Maker's Day 3/24/17 3/25/17

Books & Bites 3/27

Kite Craft 3/30

Girl Power 3/30

DPW turned off heat week of April 10; removed outer covers on air conditioning units; Michele removed inner covers and stored

**Friends of the Library Report- Kathy Brunet**

June 1<sup>st</sup> – 4<sup>th</sup> they will be holding their annual book fair. They will start collecting books this Friday. There will be a bin a St. Anthony’s and also she asked Mrs. Nicolich if they can put a bin at the school.

Emily and Kathy went down to the baseball’s opening day to register more patrons.

The Friends group will be providing this year’s summer reading entertainment again which includes Outrageous Pets.

**Treasurer’s Report**

We are currently 1/3 of the way through the year and we are 1/3 of the way through the funds.

**ROLL CALL VOTES –**

Resolved to approve the claims list for the month of April in the amount of \$13,818.56. (This includes half of the BCCLS Fee and the interim director’s salary along with the usual claims.)

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		x			

Mr. Devlin	motion	x			
Mr. Honey		x			
Mr. Pinajian Ms. Nicolich		x			
Ms. Staropoli		x			
Mayor Piehler Ms. Macchio		x			
Mr. Porschen	second	x			

Resolved to approve the updated Personnel Action Form

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	second	x			
Mr. Devlin		x			
Mr. Honey		x			
Mr. Pinajian Ms. Nicolich		x			
Ms. Staropoli	motion	x			
Mayor Piehler Ms. Macchio		x			
Mr. Porschen		x			

Resolved to approve \$725 for the requested summer reading materials for prizes, crafts, etc.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		x			
Mr. Devlin	second	x			
Mr. Honey		x			
Mr. Pinajian Ms. Nicolich		x			
Ms. Staropoli	motion	x			
Mayor Piehler Ms. Macchio		x			
Mr. Porschen		x			

### HEARING OF THE PUBLIC –

President Porschen opened the meeting to the public at 6:58 PM

With no one addressing the board, President Porschen declared the public comment portion of the meeting closed.

The board, upon the following roll call vote, resolved to go into executive session at 6:59 pm to discuss a possible candidate to hire for the Library Director position

<b>Name</b>	<b>ACTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Ms. Banzaca		x			
Mr. Devlin	second	x			
Mr. Honey		x			
Mr. Pinajian Ms. Nicolich		x			
Ms. Staropoli	motion	x			
Mayor Piehler Ms. Macchio		x			
Mr. Porschen		x			

The board resumed the public meeting at 7:10pm with the same trustees present. No action was taken by the board in executive session.

Approval of the hiring of Paul Shaver as the Director of the Northvale Public Library with an annual salary of \$73,000.

The resolution was adopted on a roll call vote as follows:

<b>Name</b>	<b>ACTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Ms. Banzaca		x			
Mr. Devlin	second	x			
Mr. Honey		x			
Mr. Pinajian Ms. Nicolich		x			
Ms. Staropoli	motion	x			
Mayor Piehler Ms. Macchio		x			
Mr. Porschen		x			

## **ADJOURNMENT**

On motion made by President Porschen and seconded by Ms. Staropoli, the board, with all present being in favor, **voted to adjourn at 7:16PM**

Respectfully submitted

Tina Staropoli, Secretary