

**MINUTES**  
**Regular Meeting of**  
**The Northvale Library Board of Trustees**  
**Wednesday, July 27, 2016**  
**6:30 PM**

**CALL THE MEETING TO ORDER –**

President Porschen called the meeting to order at 6:30 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

**STATEMENT -**

President Porschen stated

*“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”*

**SALUTE TO THE FLAG –**

President Porschen asked all in attendance to rise and join him in a Salute to the Flag.

**ROLL CALL –**

<b>Name</b>	<b>Present</b>	<b>Absent</b>
Mr. DeLisio		x
Mr. Devlin		x
Mr. Honey	x	
Mr. Pinajian School librarian Ms. Nicolich		x x
Ms. Staropoli	x	
Mayor Piehler/ Council woman Toni Macchio	x	x
Mr. Porschen	x	

Also in attendance was Director O’Keefe

## APPROVAL OF MINUTES

Resolved to approve the minutes from the June 22, 2016 regular board meeting

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				x	
Mr. Devlin				x	
Mr. Honey	second	x			
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	motion	x			
Mayor Piehler		x			
Ms. Macchio				x	
Mr. Porschen		x			

## GENERAL DISCUSSION –

The summer reading program is going very well.

Town day will be Sept 24<sup>th</sup>: vendors will be 2:00 – 6:00. The library will have a table set up.

### Director's Report

199 children and 56 adults have attended various children/teen programs this month

The program that was cosponsored by the senior center "Gunner's View of WW II" had 35 attendees.

Future Adult Program Plans:

1. Senior Center Library Card Registration Thursday, September 8, 10:30-11:30 am
2. "The Glenn Miller Band Music That Inspired the Troops," Tuesday, September 20, 10:30 am; cosponsoring with Senior Center; \$112.50 each
3. "Escape From Behind Enemy Lines," Thursday, November 3, 10:30 am; cosponsored w/ Sr. Center; \$112.50 each
4. Continuation of Book, Film and Cooking Clubs

Library Cards: we now have 1,200 patrons registered as of July 21, 2016. Up 28 cards since last month's report.

Facility

1. Ceiling Fans installed
2. Air Conditioner: thank you to DPW for installing; electrical line had to be tweaked a couple of times; now operational.
3. Flip Tables & Chairs: on order; scheduled for delivery first week of August

## Friends of the Library Report

Cosponsoring with the library Yoga Mondays “Alfresco in August” starting August 1<sup>st</sup> starting at 5pm on the front lawn of the library.

## Treasurer’s Report

Shirley from the bank is offering her services for financial programming at the library. The audit report came back. We are in compliance. There are some recommendations given.

## ROLL CALL VOTES

Resolved to approve the claims list for the month of July in the amount of \$11,364.14. This includes the purchase and installation of 5 ceiling fans.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				x	
Mr. Devlin				x	
Mr. Honey		x			
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	motion	x			
Mayor Piehler		x			
Ms. Macchio				x	
Mr. Porschen	second	x			

Resolved to approve the reimbursement for \$136.94 to Director O’Keefe for a rug and mileage.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				x	
Mr. Devlin				x	
Mr. Honey		x			
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	motion	x			
Mayor Piehler		x			
Ms. Macchio				x	
Mr. Porschen	second	x			

Resolved to approve the replenishment of the petty cash for \$75

The resolution was adopted on a roll call vote as follows:

<b>Name</b>	<b>ACTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Mr. DeLisio				x	
Mr. Devlin				x	
Mr. Honey		x			
Mr. Pinajian Ms. Nicolich				X x	
Ms. Staropoli	motion	x			
Mayor Piehler Ms. Macchio		x		x	
Mr. Porschen	second	x			

Resolved to approve a salary increase for Michele Albanese to \$16.00 per hour as library assistant/book keeper.

The resolution was adopted on a roll call vote as follows:

<b>Name</b>	<b>ACTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Mr. DeLisio				x	
Mr. Devlin				x	
Mr. Honey		x			
Mr. Pinajian Ms. Nicolich				X x	
Ms. Staropoli		x			
Mayor Piehler Ms. Macchio	motion	x		x	
Mr. Porschen	second	x			

Resolved to approve a salary increase for Lut Maclid to \$8.75 per hour as a library page.

The resolution was adopted on a roll call vote as follows:

<b>Name</b>	<b>ACTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Mr. DeLisio				x	
Mr. Devlin				x	
Mr. Honey		x			
Mr. Pinajian Ms. Nicolich				X x	
Ms. Staropoli		x			
Mayor Piehler Ms. Macchio	motion	x		x	
Mr. Porschen	second	x			

Resolved to approve a salary increase for Michael Grgurev, Dianne Scott, and Jordan Girard to \$14.50 per hour as library assistants.

The resolution was adopted on a roll call vote as follows:

<b>Name</b>	<b>ACTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Mr. DeLisio				x	
Mr. Devlin				x	
Mr. Honey		x			
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli		x			
Mayor Piehler	motion	x			
Ms. Macchio				x	
Mr. Porschen	second	x			

Resolved to approve BILCO Electric for \$900 to update the electric panel in basement. The breakers are old and constantly popping.

The resolution was adopted on a roll call vote as follows:

<b>Name</b>	<b>ACTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Mr. DeLisio				x	
Mr. Devlin				x	
Mr. Honey		x			
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli	motion	x			
Mayor Piehler		x			
Ms. Macchio				x	
Mr. Porschen	second	x			

Resolved to approve the authorization of Tina Staropoli to sign checks for the Northvale Public Library along with James Honey and Ed Devlin. The library board wanted three signatures instead of four. A recommendation made by the auditor.

The resolution was adopted on a roll call vote as follows:

<b>Name</b>	<b>ACTION</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Mr. DeLisio				x	
Mr. Devlin				x	
Mr. Honey		x			
Mr. Pinajian				X	
Ms. Nicolich				x	
Ms. Staropoli		x			
Mayor Piehler	motion	x			
Ms. Macchio				x	
Mr. Porschen	second	x			

**HEARING OF THE PUBLIC –**

President Porschen opened the meeting to the public at 7:16 PM

**Public Comment**

No one addressed the board and President Porschen declared the public comment portion of the meeting closed.

**ADJOURNMENT –**

On motion made by President Porschen and seconded by Ms. Staropoli, the board, with all present being in favor, **voted to adjourn at 7:17 PM**

Respectfully submitted

Tina Staropoli, Secretary