

MINUTES
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday, February 24, 2016
6:30 PM

CALL THE MEETING TO ORDER –

Vice President Devlin called the meeting to order at 6:30 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT -

Vice President Devlin stated

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG –

Vice President Devlin asked all in attendance to rise and join him in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent
Mr. DeLisio		X
Mr. Devlin	X	
Mr. Honey	X	
Mr. Pinajian		X
Ms. Staropoli	X	
Mayor Piehler/ Council woman Toni Macchio	X	
Mr. Porschen		X

Also in attendance was Director O’Keefe and Library Associate Emily Ann Pepe

APPROVAL OF MINUTES

Resolved to approve the minutes from the January 27, 2016 regular board meeting

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				X	
Mr. Devlin	second	X			
Mr. Honey		X			
Mr. Pinajian				X	
Ms. Staropoli	motion	X			
Mayor Piehler		X			
Mr. Porschen				X	

Resolved to approve the executive minutes from the January 27, 2016 regular board meeting

The executive minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				X	
Mr. Devlin		X			
Mr. Honey	second	X			
Mr. Pinajian				X	
Ms. Staropoli	motion	X			
Mayor Piehler		X			
Mr. Porschen				X	

GENERAL DISCUSSION –

Introduction to our new full time Youth Services Associate, Emily Ann Pepe
Emily shared a few of the programs that she will begin and her March calendar.

Director's Report

Friends of the Northvale Public Library Report

- The Friends held another successful Wine Tasting Event on February 11. 30 people registered. Thursday, May 5th is the final in the series.

Personnel

- Emily Ann Pepe

Emily began on Tuesday, February 16. She has March programming in place. Emily met on Thursday evening, February 18, with 2 teens for idea sharing. She is shifting collections for easier browsing. Establishing good communication with Northvale schools is a top priority.

- NJLA Conference: Director O'Keefe is one of four speakers on Tuesday, May 17 for "Telling Your Library's Story," presented by the Small Libraries Section.

- Library Cards: we now have 1,080 patrons registered as of Friday, February 19, 2016.
- Facility
- Telephone system: an email was distributed to the Board on February 18 from Peter Reganato, TSS, the installation company detailing why our order is delayed.
 - Water fountain: is installed.
 - Copier was serviced on 2/16/16; bill is included on Claims List.
 - Restroom sink was leaking; NJV Plumbing responded quickly on 2/19/16; anticipating bill to be included on Claims List.

ROLL CALL VOTES

Resolved to approve the claims list of invoices for the month of February in the amount of \$5899.60.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				X	
Mr. Devlin		X			
Mr. Honey		X			
Mr. Pinajian				X	
Ms. Staropoli	motion	X			
Mayor Piehler	second	X			
Mr. Porschen				X	

Resolved to approve the reimbursement for the months of January and February to Director O'Keefe for \$175.18 for supplies.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				X	
Mr. Devlin	second	X			
Mr. Honey		X			
Mr. Pinajian				X	
Ms. Staropoli	motion	X			
Mayor Piehler		X			
Mr. Porschen				X	

Resolved to approve a petty cash replenishment of \$50

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				X	
Mr. Devlin		X			
Mr. Honey		X			
Mr. Pinajian				X	
Ms. Staropoli	motion	X			
Mayor Piehler	second	X			
Mr. Porschen				X	

Resolved to approve the sponsorship of Director O'Keefe's attendance to the NJLA Conference in Atlantic City where she will be a speaker in the amount of \$400

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				X	
Mr. Devlin		X			
Mr. Honey		X			
Mr. Pinajian				X	
Ms. Staropoli	motion	X			
Mayor Piehler	second	X			
Mr. Porschen				X	

Resolved to approve the following mission statement of the Northvale Public Library
The Northvale Public Library seeks to provide quality services to the community by providing materials, technology, information and programs to meet the needs of all residents. The library is committed to fostering positive relations with all stakeholders within the Borough of Northvale.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio				X	
Mr. Devlin		X			
Mr. Honey		X			
Mr. Pinajian				X	
Ms. Staropoli	motion	X			
Mayor Piehler	second	X			
Mr. Porschen				X	

HEARING OF THE PUBLIC –

Vice President Devlin opened the meeting to the public at 7:01 PM

Ms. Kathy Brunet – 417 Crest Drive – shared information about the upcoming fundraisers that the Friends of the Library are hosting. They had a wine and dessert in October, a wine and dinner in February, and they will host a wine and appy in April. Books and Greetings gave lots of give-aways. She explained that these are not fundraisers; the purpose is to generate additional members. So far 90 members are registered.

She would like to see the library opening up a relationship with the school library and have joint programs. Director O’Keefe explained that they are making that a priority and the new library associate has already contacted the school.

Mr. Ed Durfy – 215 Livingston st. – represented the Republican Party and asked to continue using the public library for their meetings. Mayor Phiehler had asked him to contact Wanda at the borough about setting up their meetings at the American Legion. He also asked about our website. The borough’s link to the library’s website was not up to date with the board minutes. Ms. Staropoli explained that all of our minutes from each month is on the library’s website under the tab for the library board.

With no one else addressing the board and Vice President Devlin declared the public comment portion of the meeting closed at 7:12 pm

ADJOURNMENT –

On motion made by Mayor Piehler and seconded by Ms. Staropoli, the board, with all present being in favor, **voted to adjourn at 7:12 PM**

Respectfully submitted

Tina Staropoli, Secretary