

**Minutes
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday, November 16th, 2022
6:30 PM**

CALL THE MEETING TO ORDER –

STATEMENT -

President Staropoli called the meeting to order at 6:37 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT -

President Staropoli read the “Sunshine Statement” into the record as follows:

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG

President Staropoli asked all in attendance to rise and join her in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent	
Ms. Banzaca	X		
Ms. Lucas		X	
Mr. Honey	X		
Mr. Pinajian School librarian Ms. Nicolich		X	
Ms. Staropoli	X		
Mayor Marana/ Councilman Tom Argiro		X	
Ms. McKeever	X		

Also in attendance: Director Zaccaria.

APPROVAL OF MINUTES

Resolved to approve the minutes from the October 26th, 2022 regular board meeting.

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN	
Ms. Banzaca		X				
Ms. Lucas				X		
Mr. Honey		X				
Mr. Pinajian Ms. Nicolich				X		
Ms. Staropoli	Motion	X				
Mayor Marana Mr. Argiro				X		
Ms. McKeever	Second	X				

GENERAL DISCUSSION –

Director Zaccaria updated the board on the latest activity surrounding the construction project. The library is using the back entrance and drop off/pick up buckets are working well.

DIRECTORS REPORT -

Administrative

- Library Cards: 2067 patrons registered as of November 19, 2022. 7 new library cards since October's report.

Building

- The construction has been underway. The front entrance of the building is closed to the public and to the staff for entry. The side door must be kept unlocked at all times so that staff and patrons must enter through the side entrance. The BCCLS delivery system has worked out by leaving the blue bins on the able for Jose to pick up and drop off items. Many programs were held outside due to the unseasonably warm weather it has been successful.

- The asbestos remediation is underway, the large library area is sealed off.

- During moving of furniture, the cable for the wireless printer was damaged and we need to hire an electrician to replace it. Optimum came and said it does not have the part.

Strategic Plan

- The next phase of the library renovation which includes asbestos remediation is underway as of 11/14/22. The Senior Center has been utilized for evening programming, Arts & Crafts with Pam and painting with Kari. There will be a tree lighting held on the front lawn on December 2nd.

- The Friends have great fundraising events upcoming events for fall and winter like the Growler & Grill on posted on their website.

September Program highlights

- Juvenile: Toddler Time: 12 in person Juvenile Crafts: 48 Grab & Go
- Juvenile: Music with Miss Nita: 26 in person
- Juvenile: Preschool Story Time: 8 in person
- Juvenile: Shop- Rite Nutrition Snacks for kids: 6 in person
- Juvenile: Learn Python with Joe Seo: 12 in person

- Adult Korean Book Club: 6 in person
- Adult: ESL Club: 4 in person
- Adult: Canvas Painting with Kari: 10 in person
- Adult: Afternoon Book Club: 3 in person
- Adult: Arts and Crafts with Pam: 8 in person

Upcoming December Programs/Ideas

- Juvenile: Take & Make Crafts- Cookie Decorating
- Juvenile: Toddler Time: Every Monday
- Juvenile: Preschool Story Time
- Juvenile: Shop-Rite Nutrition Snacks for kids
- Juvenile: YA Escape Room Mystery Club
- Adult: New Bakeware for winter
- Adult: Learning Computers with Joe Seo
- Adult: Korean Book Club
- Adult: Afternoon Book Club
- Adult: Arts & Craft with Pam
- Adult Canvas Painting with Kari

Treasurer’s Report

A full budget report thru November will not be available until first week of December.

Northvale Library Operating Expense account : \$85,053.29

Northvale Library Capital Expense account: \$254,294.48

ROLL CALL VOTES-

Resolved to approve the claims list for November in the amount of \$2,365.32.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli	Second	X			
Mayor Marana Mr. Argiro				X	
Ms. McKeever	Motion	X			

Resolved to the resignation of Director Zaccaria.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli	Motion	X			
Mayor Marana Mr. Argiro				X	
Ms. McKeever	Second	X			

Resolved to approve Michele Albanese and May Kwon as co interim directors as of 12/5/22 until a full time position is filled. Increase of up to 15 hours a week with a \$6.00 an hour increase each.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas				X	
Mr. Honey		X			
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli	Motion	X			
Mayor Marana Mr. Argiro				X	
Ms. McKeever	Second	X			

HEARING OF THE PUBLIC –

The meeting was opened to the public at 7:10 pm. With no one from the public addressing the board the meeting was closed to the public at 7:10.

ADJOURNMENT

On motion made by Tina Staropoli and seconded by Terri McKeever, the board, with all present being in favor, **voted to adjourn at 7:10 PM**

Respectfully submitted

Melissa Banzaca, Secretary