

MINUTES
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday, October 28, 2015
6:30 PM

CALL THE MEETING TO ORDER –

President Porschen called the meeting to order at 6:37 PM in the conference room on the 2nd floor of the borough hall located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT –

President Porschen stated

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG – MOMENT OF SILENCE –

President Porschen asked all in attendance to rise and join him in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent
Mr. DeLisio	X	
Mr. Devlin		X
Mr. Honey	X	
Mr. Pinajian		X
Ms. Staropoli	X	
Mayor Piehler	X	
Mr. Porschen	X	

Also in attendance was Library Director Ellen O’Keefe

APPROVAL OF MINUTES

Resolved to approve the minutes from the September 23, 2015 regular board meeting

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio					X
Mr. Devlin				X	
Mr. Honey		X			
Mr. Pinajian				X	
Ms. Staropoli	MOTION	X			
Mayor Piehler		X			
Mr. Porschen	SECOND	X			

Resolved to approve the Executive minutes from the September 23, 2015 regular board meeting

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio		X			
Mr. Devlin				X	
Mr. Honey		X			
Mr. Pinajian				X	
Ms. Staropoli	MOTION	X			
Mayor Piehler		X			
Mr. Porschen	SECOND	X			

ACNOWLEDGEMENTS –

The board would like to thank the Friends of the library for purchasing public pass memberships to the Museum of Natural History and the Intrepid Air and Space Museum. You need to sign up for them in advance. There are vouchers for the Museum of Natural History and there is a physical pass for four people to the Intrepid that needs to be returned.

The board would like to thank the Norwood/Northvale Women’s club for their \$50 donation.

GENERAL DISCUSSION –

A discussion was held on different ideas about capital improvement options (e.g. community room renovations) with any additional money from this year’s budget.

Director O’Keefe will be looking into a new phone system. Mr. DeLisio will bring in information regarding the high school water filtration system.

Director O’Keefe is also looking into purchasing a new circulation desk that will be purchased by the Friends of the Library.

Director's Report

Financial

BCCLS bill requested

Claims List

To be paid by Library:

\$110.00 invoice to Solomon Office Solutions 2 hours of QuickBooks training

\$100.00 invoice to MaryBeth Craven speaking fee for Genealogy Class on 11/19

Patron refund of \$20.00 for lost book that was returned in good condition.

Friends of Northvale Public Library

Purchasing public pass memberships to the Museum of Natural History and the Intrepid Air & Space museum.

Authorized expenditure of up to \$5,000.00 for a new Circulation Desk

Library cards

I visited the Senior Center on Wednesday, October 7 and registered 7 seniors for new cards.

Trustee Training Opportunities

We will not receive State Aid next year if 5 more hours are not fulfilled.

November 19, 2015 Seminar with Mike Cerone @ Washington Twp. PL, 78:

30 pm

Webinars: could set up 12

viewings with all/multiple Board members to fulfill training hours.

Facility

Phone sneeded

Front door repaired by DPW

Upcoming Meetings

Marisa

NJLA Conference Meeting, Tuesday, December 1, Monroe Township Public Library

Youth Services Committee, Friday, December 11, TBA (BCCLS)

ROLL CALL VOTES –

Resolved to approve the claims list of invoices totaling \$2111.59 for this past month of October to be paid through the borough.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	MOTION	X			
Mr. Devlin				X	
Mr. Honey		X			
Mr. Pinajian				X	
Ms. Staropoli		X			
Mayor Piehler		X			
Mr. Porschen	SECOND	X			

Resolved to approve the expense list totaling \$387/99 for this past month of October to be paid through the library account.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio		X			
Mr. Devlin				X	
Mr. Honey		X			
Mr. Pinajian				X	
Ms. Staropoli	MOTION	X			
Mayor Piehler		X			
Mr. Porschen	SECOND	X			

Resolved to approve the reimbursement of \$73.86 to Ellen O’Keefe for programming supplies and mileage.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	MOTION	X			
Mr. Devlin				X	
Mr. Honey		X			
Mr. Pinajian				X	
Ms. Staropoli		X			
Mayor Piehler		X			
Mr. Porschen	SECOND	X			

Resolved to approve the reimbursement of \$195.41 to Marisa Hall for program and Halloween supplies.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio		X			
Mr. Devlin				X	
Mr. Honey		X			
Mr. Pinajian				X	
Ms. Staropoli	MOTION	X			
Mayor Piehler		X			
Mr. Porschen	SECOND	X			

Resolved to approve to hold the library board of trustee meetings on the fourth Wednesday of every month in 2016 at the **Northvale Public Library**; except for the November meeting which will be on Tuesday, Nov. 22, 2016

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	MOTION	X			
Mr. Devlin				X	
Mr. Honey		X			
Mr. Pinajian				X	
Ms. Staropoli		X			
Mayor Piehler		X			
Mr. Porschen	SECOND	X			

Resolved to approve the reimbursement to a patron for a \$20 lost book that was returned.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Mr. DeLisio	MOTION	X			
Mr. Devlin				X	
Mr. Honey		X			
Mr. Pinajian				X	
Ms. Staropoli		X			
Mayor Piehler		X			
Mr. Porschen	SECOND	X			

HEARING OF THE PUBLIC –

President Porchen opened the meeting to the public at 7:29 PM

Public Comment

No one addressed the board and President Proschen declared the public comment portion of the meeting closed.

ADJOURNMENT –

On motion made by Mr. DeLisio and seconded by Ms. Staropoli, the board, with all present being in favor, **voted to adjourn at 7:29 PM**

Respectfully submitted

Tina Staropoli, Secretary