

**Minutes
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday, June 22nd, 2022
6:30 PM**

CALL THE MEETING TO ORDER –

STATEMENT -

President Staropoli called the meeting to order at 6:34 PM in the Northvale Public Library located at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT -

President Staropoli read the “Sunshine Statement” into the record as follows:

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG

President Staropoli asked all in attendance to rise and join her in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent	
Ms. Banzaca	X		
Ms. Lucas	X		
Mr. Honey		X	
Mr. Pinajian School librarian Ms. Nicolich		X	
Ms. Staropoli	X		
Mayor Marana/ Councilman Tom Argiro	X X		Via phone
Ms. McKeever	X		

Also in attendance: Director Zaccaria & Kathy Brunet

APPROVAL OF MINUTES

Resolved to approve the minutes from the May 25th, 2022 regular board meeting.

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas	Second	X			
Mr. Honey				X	
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli	motion	X			
Mayor Marana Mr. Argiro		X			
Ms. McKeever		X			

GENERAL DISCUSSION –

DIRECTORS REPORT -

Administrative

- Library Cards: 1,988 patrons registered as of June 17, 2022, 61 new library cards since May's report.

Building

- The bidders for the Library Renovation project have been coming in to view the building and taking notes and pictures.

Strategic Plan

- The first meeting of the bidders with Roy and Kent took place at the library in the beginning of June. Five contractors showed. As of 6/17/22, 36 contractors have requested bidding information. The next meeting for the formal bid is on June 29th at 4:00 p.m.
- Update on the Librarian's visit to the Northvale Elementary School. On June 16th, I visited the school and met with 120 children in the media center. I brought with me summer reading calendars, fliers, bookmarks and coloring sheets on our theme of, "Oceans of Possibilities". After reading to the students, I had informed them of all of the upcoming programs for the summer and the times and dates that were in the brochure. I encouraged them to come to the library and bring their families showing them other programs that would interest adults, teens and toddlers. I informed them of the summer reading kickoff Magic Show event that will take place on July 9th as well as to remember to register online at Read squared to enter the summer reading challenge and win great prizes.
- In the month of June, we had Drop in Weekly crafts and Toddler time.

- The new addition to Library of Things is summer outdoor games: i.e. Pickle ball, Croquet, Badminton, Horseshoes for patrons to check out to bring to summer picnics and events. These will be available next week to borrow.

BCCLS

- Attended Member Services meeting on 7/8/22 and on 7/16 and will cohost the Department Head Meeting for BCCLS.

- Attended a librarians' luncheon at Closter library. Met with Ruth Rando who discussed with me library events and the BCCLS system history.

May Program highlights

- Toddler Time 11 Juvenile Crafts: 34
- Music with Miss Nita: 44
- Adult Korean Book Club: 5
- Adult Afternoon Book Club: 4
- ESL Board Game: 4
- Adult Canvas Painting with Kari: 10
- Adult Crafting with Pam: 5
- Adult Yoga: 16

Upcoming July Programs/Ideas

- Summer Reading Kick Off July 9 Magician
- Juvenile: Toddler Time: Every Monday, Tuesday & Wednesday
- Lego Club every Wednesday at 2:00 p.m.
- Juvenile Weekly Crafts: Tuesdays and Thursdays
- Movie Matinees Saturdays at 11:00
- Juvenile: Music with Miss Nita every other Friday
- Teen/Adult Jewelry Making
- Adult Korean Book Club
- Adult Afternoon Book Club
- Adult Canvas Painting with Kari
- Advice with your Device w/Shane Lee Thursdays
- Adult Craft with Pam

Friends of the Library Report

The friends handed out summer reading flyers at the Memorial Day parade. They added in a Best in Show Dog contest for October.

For town day the friends are going to share a table with the Library.

The friends have left over wine bottles and a gift card to use for future prizes such as summer reading contest.

Treasurer's Report

The bank balances as of the end of May are as follows:

Northvale Municipal Library Expense account: \$78398.10

Northvale Municipal Library Capital Expense account: \$258,324.48

ROLL CALL VOTES-

Resolved to approve the claims list for June in the amount of \$2,932.62:

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas		X			
Mr. Honey				X	
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli	motion	X			
Mayor Marana Mr. Argiro	Second	X			
Ms. McKeever		X			

Resolved to go into closed session at 6:50:

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca	second	X			
Ms. Lucas		X			
Mr. Honey				X	
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli	motion	X			
Mayor Marana Mr. Argiro		X			
Ms. McKeever		X			

The board went back into regular session at 7:06 with no action being taken.

Resolved to approve a raise for Megha Ghandi at \$15.39 an hour.

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Ms. Lucas	second	X			
Mr. Honey		X			
Mr. Pinajian Ms. Nicolich				X	
Ms. Staropoli	Motion	X			
Mayor Marana Mr. Argiro				X	
Ms. McKeever		X			

HEARING OF THE PUBLIC –

The meeting was opened to the public at 6:48pm. With no one from the public in attendance the meeting was closed to the public at 6:48 pm.

ADJOURNMENT

On motion made by Tina Staropoli and seconded by Terri McKeever, the board, with all present being in favor, **voted to adjourn at 7:07 PM**

Respectfully submitted

Melissa Banzaca, Secretary